



SUMMARY OF MONITORING

City of Santa Monica

GRANT MONITORING FOR THE PEOPLE CONCERN

November 14th and 15th, 2024

Moss Adams LLP
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SUMMARY OF MONITORING

ORGANIZATION THE PEOPLE CONCERN	
Agency Contacts	Angie Loch, Danielle Morgan
Date of Onsite Monitoring Visit(s)	November 14 th and 15 th , 2024
Fiscal Year under Review	July 1, 2023–June 30, 2024
Compliance Monitor(s)	Megan Otto and Michael Miranda-Moore

Moss Adams LLP (Moss Adams) conducted comprehensive monitoring services for The People Concern (TPC) on behalf of the City of Santa Monica for the FY 2023–2024 program year. The monitoring included both in-person site visits and virtual assessments, focusing on evaluating whether grant funds were utilized for authorized purposes, in compliance with select City policies and terms and conditions of the funding agreements.

Based on the assessment performed and the samples of activity tested as part of the monitoring, there were no instances of non-compliance identified in either the fiscal or programmatic functions assessed.

A summary of the testing performed is provided in the tables below:

Fiscal Compliance

This section evaluates select financial transactions associated with various programs to assess whether grant funds were being used appropriately and in accordance with the funding agreements.

Program	# of Transactions Tested	\$ Value of Transactions Tested	Instances of Non-Compliance
SIHP	15	\$ 11,684.94	0
HRP	15	\$ 2,263.27	0
HMST	15	\$ 3,817.91	0

Program Compliance

This section assesses select participant files to evaluate whether the programs were serving the intended populations and adhering to select programmatic guidelines.

Program	# of Participant Files Tested*	% of Program Participants Selected*	Instances of Non-Compliance
SIHP	4	10%	0
HRP	4	10%	0
HMST	4	10%	0

* Moss Adams selected 10% of the total population of clients served during the monitoring period for each program. While each program did not all have the same total number of clients served, 10% for each program equated to approximately 4 clients (rounded to the nearest).