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FY 2021-22 PROGRAM STATUS REPORT

Boys and Girls Club

Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Out of School Enrichment Program (Middle School Support Team)

Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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###### FY 2021-22 SUBMISSION CALENDAR

**Instructions:**

* This document should be used by HSGP grantees to report on mid-year and year-end outcomes and accomplishments.
* All reports submitted to the City are considered public record. Please note that staff will use the information provided in the mid-year and year-end reports to provide Council and the public with summary reports of agency performance highlighting key outcomes, successes, findings and concerns.
* Some programs or agencies may be subject to additional or different reporting requirements per the program’s Exhibit A, Special Funding Conditions, of your executed Grant Agreement with the City.
* It is important, when preparing this report, to be familiar with the program’s Exhibit B, Program Plan, of your executed Grant Agreement with the City.
* Please insert responses in the spaces provided for Sections I-VII for both the Mid-Year and Year-End Program Status Reports.
* A separate Program Status Report must be prepared for each Program Plan specified in your contract.
* To submit your completed report to the City, upload the file to your agency’s SharePoint folder. A link to your agency’s SharePoint folder as well as instructions on how to use the site will be emailed to your staff separately.

###### SECTION I: PROGRAM ACCOMPLISHMENTS, CHALLENGES, AND CHANGES

Provide a brief summary of your program accomplishments, challenges, and changes that occurred during the reporting period. Please also provide information or observations related to population or service trends.

Accomplishments:

* + Onboarded five new youth from the MSST waitlist; graduated six youth and closed two.
  + Safely assisted MSST families that contracted Covid with household needs while they were in isolation.
  + Partnered with SMPD Diversion Program and VAP Teen Center (after they reopened) for summer programming where youth went on a camping retreat, conducted surfing and paddle boarding classes, held private movie screenings, went to amusement parks and other excursions and activities while continuing with peer support groups in a safe and engaging manner despite the pandemic. Youth expressed an appreciation for the programming and providing a sense of normalcy during uncertain times.
  + The program successfully assisted a family move back to Santa Monica from Los Angeles.
  + Assisted families maintaining their vouchers by supporting them with their renewal obligations and paperwork.
  + Collaborated with SM Housing Authorities to ensure successful inspections when housing families.
  + Supported participants parents in securing employment.
  + Provided crisis intervention in partnership with SMMUSD schools.
  + Provided input and guidance during Student Support Team and IEP meetings.
  + Consistent attendance of service providers to virtual MSST meetings and increasing partners at the table to help support the six different outcome areas of MSST. Attendance remained consistent under the County’s Stay at Home orders due to COVID-19. MSST continues meeting online using Zoom
  + Provided thanksgiving meals and holiday gifts to 29 youth and their families in partnership with Jimmy Kimmel.
  + SMBGC Provided 20 Thanksgiving meals to youth and their families and direct financial assistance to 1 family.
  + Partnered SMPD Diversion Program to develop a group for youth exercise their power to build community and change systems through facilitation and dialogue with police officers.
  + Set realistic goals with youth to meet during pandemic and prepare youth for MSST graduation.
  + Supported families by connecting with them to legal aid in order to obtain their right to work documents.
  + Continued providing high school and college ages youth with academic planning support.
  + With COVID restrictions changing MSST was able to take youth on a few field trips.
  + SMMUSD schools opened for in person classes allowing MSST staff to provided services in person at each school site.
  + Our advocacy during expulsion hearings prevented one youth from being expelled from SMMUSD as we were able to negotiate a transfer to Malibu Middle School on contract.
  + Connected a teen parent to the Early Childhood Wellbeing Project for infant and adolescent case management.
  + Created programming during Spring Break to maintain youth involvement in positive outings.
  + Assisted two families navigate the Juvenile Justice System and advocated for their youth to be released on house arrest instead of staying at Sylmar Juvenile Hall. Our team ensured the youth met all their probation requirements and after two months of house arrest, they were released.
  + We have youth that started in middle school and are now culminating High School and we were able to assist these youth in getting prom outfits and tickets and grad night.
  + Three youth graduated high school, 2 of them will be attending college and one will be playing soccer overseas.
  + 10 youth promoted from 8th grade and will be attending Santa Monica High School.
  + Connected with CLARE to do summer workshop series educating youth on substance abuse.
  + Created summer programing to provide positive outings for youth.
  + Created a summer program with SMPD Diversion where youth attended an 8-week Entrepreneurship Course to learn how to create their own business. Each youth created a design and made their own shirts, hoodies and hats to sell and earn money.

Challenges:

* + Noticed a rise in intensity of service during the pandemic in terms of supports needed and crisis intervention scenarios with the entire case load which has limited our team's ability to open new cases during the pandemic.
  + Confusion around public safety protocols for SMMUSD students has been challenging for youth, parents, and staff.
  + Youth that test positive from Covid have no remote learning options during their quarantine period and often fall behind academically.
  + Not being able to meet with all youth individually at their home in a private setting.
  + COVID-19 has presented challenges in engaging youth that had already been difficult to engage due to social distancing measures.
  + Two youth were involved in an incident that led to incarceration where they were detained in Sylmar Juvenile Hall. We are monitoring the situation closely.
  + The network has noticed a trend that youth are engaging in riskier behavior.
  + We had incidents where youth were hospitalized a lot more for mental health issues. This is a larger trend of youth suffering from serious mental health issues- possibly exacerbated under Covid.
  + Not enough Mental Health providers. A lot of turnovers in staff within partnering agencies and there are extremely long waitlists for agencies all around. This creates a challenge in connecting youth to urgent services.
  + Youth are getting suspended a lot for long periods of times. Even though the suspensions are in house it is affecting the youth’s personal social development since they are placed in isolation and the negative discipline record will follow them to high school.
  + Youth are struggling to engage in afterschool programming and are having a hard time finding the motivation to leave their homes.

Changes during reporting period:

* + Adapted services according to Covid surge and changing public health protocols.

Notable trends:

* + 83% of total cohort are males.
  + Youth in middle and high school are struggling with distant learning school settings and struggling to attend classes regularly.
  + Entire households getting COVID-19 due to not having room to comply with social distancing requirements.
  + Mental health providers reporting that youth symptoms of depression and anxiety have increased under COVID-19 and engagement in services has decreased.

###### SECTION II: ASSESSMENT, EVALUATION AND PARTICIPANT INVOLVEMENT

Briefly describe or list any program assessment or evaluation efforts during the reporting period and summarize the results achieved. Specifically highlight any program participant involvement in these efforts.

Please highlight any new efforts to collaborate with other service providers and/or leverage services. Please include the agency name(s) and service(s) provided.

**Active-** Youth is engaged regularly and consistently in the program and has contact with CM/MHS at least once a week. Youth has signed consent forms, completed an intake assessment and is working actively with CM/MHS towards goals.

Total Active Youth- 26

**Floating-** Youth is contact with CM/MHS less than once per month and/or is incarcerated. Youth has signed concert forms, completed an intake assessment and may or may/not be working towards goal.

Total Floating Youth- 0

**Outreach-** Outreach being made by Mental Health Specialist to complete intake assessment and sign consent forms. Youth not formally signed on and goals have not been established.

Total Outreach Youth- 7

**Waitlist-** Youth was referred but has not been assigned to Mental Health Specialist for intake assessment. While on waitlist appropriate referrals are made for youth. When a referral is received, we do an initial review and check for urgency and needs. While youth get placed on the waitlist, if and when there are appropriate needs that can be met by network partners, we will connect them as needed.

Total Waitlist Youth- 0

**Graduated/Closed-** Youth has achieved their goals and met YRT outcomes for success and/or youth aged out of YRT program and referred to age-appropriate services and supports.

Total Graduated/Closed Youth- 1

**New Referrals-** Number of referrals received by network partners during the reporting period.

Total New Referrals Youth- 1

MSST continued regular outreach and collaboration with SMMUSD particularly at JAMS and Lincoln Middle School which has resulted in an increase of communication with advisors and administration collaborating on best ways to support youth during distant learning. MSST continues to follow the intake process completing MSST forms and eight-page intake assessment to evaluate needs and set goals. MSST continues to use tracking tool created by HSD data team.

MSST continues to use Exym, the electronic records keeping system for documentation of youth progress and the eight-page assessment tool that covers various areas of functioning including housing, employment, education, metal health, substance use, medical needs, family and relationships and legal needs. MSST facilitates virtual bi-monthly collaborative meetings, which have been strongly attended in the first half of the fiscal cycle.

Youth participation in the program has changed to virtual due to current pandemic and safer at home guidelines.

YRT/MSST SMPD Group – YRT has partnered with the City of Santa Monica’s Youth Diversion Program to train, provide experience, and opportunity for young adults to exercise their power to build community and change systems through facilitation and dialogue with police officers. This program meets weekly where YRT youth and MSST and Diversion Youth have dialogues, discussion, and virtual activities with SMPD officers. The objective is to build understanding between youth and officers in the midst of the political climate surrounding various protests and uprises.

###### SECTION III: BOARD INVOLVEMENT

Please indicate:

·       Number of Board meetings conducted during the reporting period  **6**

·       Average Board member attendance  **21**

·       Board development activities conducted during the reporting period  **2**

·       Significant policy directions or actions taken by the Board during the reporting period  **1**

·       Number of board members who reside and/or work in Santa Monica  **22**

·       Board vacancies and plans to fill those vacancies, if applicable  **N/A**

###### SECTION IV: STAFFING PATTERN

Have there been any staffing changes during the reporting period (i.e., staff vacancies, staff recruitment, changes in FTE)? Please describe. If staff vacancies exist, please provide an anticipated hiring date and explain how caseloads and work have been distributed to ensure service levels are maintained.

Please indicate how volunteers or paid or unpaid interns were used during the reporting period. Provide the total number of volunteers or interns and hours provided. If interns were used, please indicate their program level (e.g. undergraduate, masters).

No staff changes during this year.

**SECTION V: SPECIAL FUNDING CONDITIONS**

Provide a status report on how the agency is meeting its funding conditions listed in Exhibit A of your Grant Agreement, clearly addressing each individual funding condition in bullet point format.

1. Participate in the City’s efforts to develop an outcomes measurement system to better track human services program demographics and outcomes. Participation may include, but is not limited to: meeting with City staff, consultants, and; providing information regarding current data systems, technology infrastructure, policies and procedures, needs, opportunities, and concerns; incorporating the City into existing consent for release of information forms; signing and adhering to the City’s data management Agency Agreement; and contributing data to a centralized data management system. Aggregated or de-identified information may be requested for the purposes of analyzing data being collected.
   1. reported on all measurement requirements and is in compliance.
2. Detail steps taken to safely reopen facilities and provide services in response to needs emerging from the COVID-19 pandemic, including modifications to service delivery and program facilities to ensure compliance with current public health guidance.
   1. All safety protocols were executed with a high degree of integrity and efficacy and the MSS Team fully compliant in this area.
3. Agency will assist eligible participants in submitting applications to applicable relief and housing sustainability programs, including local, state, and federal rental assistance programs, including but not limited to: Housing Choice Voucher (HCV) and Below Market Housing (BMH) Waitlists, Preserving Our Diversity (POD), Continuum of Care (CoC), and HOME voucher programs.
   1. SMBGC continues its efforts in DEI having 3 separate programs delivered with its members as complimented by trainings and awareness. Staff have received an additional wage increase enhancing equitable pay and for a higher standard of living in the communities we serve. In compliance.

**Youth & Families Agencies:**

1. Actively participate in appropriate Santa Monica Cradle to Career (smC2C) collective impact meetings and initiatives, which may include but are not limited to: smC2C work groups, Child and Youth Resource Teams (CYRT), Early Childhood Task Force, and Education Collaborative.
   1. MSST had regular attendance in a multitude of groups and are in compliance.
2. Work with the City and the youth and families network of care to provide coordinated support to individuals and families that might require agency expertise in the aftermath of a serious community crisis. A community crisis may include a traumatic event or emergency condition that creates distress, hardship, fear or grief and has a special significance to the community.
   1. MSST families received several additional resources at various different times throughout the year through the SMBGC “Family Assistance” program. In compliance.

**SECTION VI: SERVICE NEEDS AND REFERRALS**

The following tables track data on program participant needs and the inter-agency relationships utilized to address them. Please provide this information as completely and accurately as possible for participants entering your program.

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| **ASSESSMENT OF ADDITIONAL SERVICE NEEDS**  **(Santa Monica Participants)** | **FY 2021-22**  **Number Responding “Yes”**  **at Mid-year** | **FY 2021-22**  **Number Responding “Yes”**  **at Year-end** |
| 1. “Do you or anyone in your household have unmet employment needs?” | 5 | 7 |
| 1. ”Have you missed or been late on a home rental or mortgage payment within the last 12 months?” | 4 | 8 |
| 1. “Do you or anyone in your household have an unmet childcare/afterschool need?” | 0 | 1 |

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| **INCOMING PARTICIPANT REFERRALS**  **(Santa Monica Participants)** | **FY 2021-22**  **Number**  **at Mid-year** | **FY 2021-22**  **Number**  **at Year-end** |
| Participants referred by another agency | 4 | 6 |
| **Please list the top 3 referring agencies** |  |  |
| * 1. **Santa Monica Malibu Unified School District** | 4 | 5 |
| * 1. **Family Service Santa Monica** |  | 1 |
| * 1. **Santa Monica Police Department** |  |  |

**SECTION VII: PROGRAM SERVICES AND OUTCOMES**

Provide a status report on the program activity levels and outcomes for Santa Monica program participants as indicated in Section VII of your Program Plan. Examples have been provided for your reference; please insert rows as needed to align with your Program Plan. For outcome achievement not documented in a report, please provide narrative explanation and/or documentation of how outcome data is captured.

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Service Category/ Program Goal** | **Activity Type** | **Activity Description** | **Annual Target\*** | **Documentation**  **Method** | **Mid-Year**  **Status Report** | **Year-End**  **Status Report** |
| 1 | Wrap Around Services | Output | Successfully engaged in Assertive Case Management Services | 30 SMPP  (87%) | Case File | 29 | 29 |
| Outcome | Developed a care plan with case manager. | 30 SMPP  (87%) | Case File | 29/29  (100%) | 29/30  (87%) |
| 2 | Improved Legal Status | Output | Participant identifies legal challenges as unmet need in care plan | N/A | Case File | 5 SMPP | 7 SMPP |
| Outcome | Participant connected to legal support service | (80%) | Documentation of Benefits Enrollment | Immigration Support: 1  Diversion: 2  Restraining Order: 1  Other: 1  5/5 (100%) | Immigration Support: 1  Diversion: 3  Restraining Order: 1  Other: 2  7/7 (100%) |
| 3 | Improved Behavioral Health | Output | Participant identifies behavioral health support as unmet need in care plan | N/A | Case File | 14 SMPP | 16 SMPP |
| Outcome | Participant engaged in consistent mental health or substance use treatment | (80%) | Self-Report on Follow-Up | Mental health: 11/14  (78%)  Substance Counseling: 0 | Mental health: 9/16  (56%)  Substance Counseling: 0/5  (0%) |

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Service Category/ Program Goal** | **Activity Type** | **Activity Description** | **Annual Target\*** | **Documentation**  **Method** | **Mid-Year**  **Status Report** | **Year-End**  **Status Report** |
| 4 | Improve Academic Performance | Output | Participant receives academic counseling and support as part of their care-plan. | N/A | Case File | 28 | 28 |
| Outcome | Participant increases GPA, participants enroll in higher education, number of participants with successful retention in high education, and graduated high school during the summer/ fall of academic year. | 80% | Report Card | The first semester serves as the baseline; data to be reported at year-end. | Improved attendance: 9/28 (36%)  Improved GPA:  14/28 (56%) |
| 5 | Increase Economic Stability | Output | Participant identifies unmet economic stability need in case plan | N/A | Case File | 25 SMPP | 25 SMPP |
| Outcome | Participant attained one or more of the following: new or improved employment, gov enrollment benefits | (80%) | Documentation of Benefits Enrollment | New or improved employment: 18/25  (72%)  Gov enrollment benefits: 2 | New or improved employment: 18/25  (90%)  Gov enrollment benefits: 2 |
| 6 | Maintain Housing Stability | Output | Participant identifies housing as unmet need in case plan | N/A | Case File |  | 22 SMPP |
| Outcome | Participant attains one or more of the following: housing voucher, permanent housing, temporary housing, provided rental assistance to stay housed. | (40%) | Self-Report on Follow-Up | Obtaining or maintaining housing voucher:12  permanent housing: 0  temporary housing: 1  provided rental assistance to stay housed: 4  Obtaining/maintaining affordable housing: 3  20/20 (100%) | Obtaining or maintaining housing  voucher:12  permanent housing: 1  temporary housing: 1  provided rental assistance to stay housed: 4  Obtaining/maintaining affordable housing: 13  22/22 (100%) |

###### VARIANCE REPORT:

###### Mid-year: Please identify specific outputs or outcomes not on track for being met by year-end. Provide an explanation of the barriers the program is experiencing and the steps the staff is taking to mitigate the situation.

* Currently only service 29/30SMPP because of intensity of services required & hindrances due to Covid.
* Academic- Cannot report on improvements until the end of the academic school year.
* Employment- Five individuals of the 25 have employment as an unmet need are being supported throughout the process however they have not secured employment yet.

###### Year-end: Please provide an explanation for each output or outcome for which achievement is above or below 10% of the projected target.

###### Currently only service 29/30 SMPP because of the intensity of services required.

* Behavioral health- only 9/16 SMPP linked to services due to long waitlists from providers and youth losing interest in receiving support after waiting so long on follow up. 0/5 SMPP linked to substance counseling due to staffing changes at CLARE and their lack of engagement during YRT meetings. We have sense rectified this issue and strengthened the partnership and referral system.
* Academic- 9/25 SMPP only improved their attendance, a lot of COVID cases and exposures caused youth to miss school and their attendance cannot be cleared. We believe this is a larger SMMUSD issue- where youth can’t clear absences due to Covid. We’ve seen grades falter during this time. Youth are also struggling to go to school daily due to issues socializing since Covid; this is connected to mental health issues, and we are working with partners to address these themes. 14/25 SMPP improved their GPA, youth are struggling to maintain their grades and make up missed work after being out with COVID or due to COVID exposures.

**SECTION VIII: PROPERTY MANAGEMENT**

If this program has entered into a lease agreement with the City of Santa Monica, please provide a status report of facility improvements and routine maintenance performed during the reporting period.

N/A

**By submitting this report to the Housing and Human Services Division, I certify that this report is true, complete and accurate to the best of my knowledge and that all disbursements have been made in compliance with the conditions of the Grantee Agreement and for the purposes indicated.**