HUMAN SERVICES GRANTS PROGRAM (HSGP)

FY 2022-23 PROGRAM STATUS REPORT

Agency: Santa Monica Boys and Girls Club

Program: Out of School Enrichment Program

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| **SELECT** |
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###### FY 2022-23 SUBMISSION CALENDAR



**Instructions:**

* This document should be used by HSGP grantees to report on mid-year and year-end outcomes and accomplishments.
* All reports submitted to the City are considered public record. Please note that staff will use the information provided in the mid-year and year-end reports to provide Council and the public with summary reports of agency performance highlighting key outcomes, successes, findings and concerns.
* Some programs or agencies may be subject to additional or different reporting requirements per the program’s Exhibit A, Special Funding Conditions, of your executed Grant Agreement with the City.
* It is important, when preparing this report, to be familiar with the program’s Exhibit B, Program Plan, of your executed Grant Agreement with the City.
* Please insert responses in the spaces provided for Sections I-VII for both the Mid-Year and Year-End Program Status Reports.
* A separate Program Status Report must be prepared for each Program Plan specified in your contract.
* To submit your completed report to the City, upload the file to your agency’s SharePoint folder. A link to your agency’s SharePoint folder as well as instructions on how to use the site will be emailed to your staff separately.

###### SECTION I: PROGRAM ACCOMPLISHMENTS, CHALLENGES, AND CHANGES

Provide a brief summary of your program accomplishments, challenges, and changes that occurred during the reporting period. Please also provide information or observations related to population or service trends.

Accomplishments:

* + Onboarded eight new youth from the MSST waitlist; transferred five youth who are over 15 and in need of long-term case management support to the YRT program.
  + Safely assisted MSST families that contracted Covid with household needs while they were in isolation.
  + Partnered with SMPD Diversion Program for summer programming for youth who are in diversion and MSST where youth went on a camping retreat, conducted kayaking and paddle boarding classes, and held private movie screenings.
  + Provided summer programing for all participants that consisted of, beach days, amusement parks, bowling, arcades and other excursions and activities while continuing with peer support groups in a safe and engaging manner despite the pandemic. Youth expressed an appreciation for the programming and providing a sense of normalcy during uncertain times.
  + Assisted families maintaining their vouchers by supporting them with their renewal obligations and paperwork.
  + Supported participants parents in securing employment.
  + Provided crisis intervention in partnership with SMMUSD schools.
  + Provided input and guidance during Student Support Team and IEP meetings.
  + Provided youth back to school backpacks and supplies.
  + Continued providing high school and college ages youth with academic planning support.
  + Provided thanksgiving meals and holiday gifts to 25 youth and their families in partnership with Jimmy Kimmel.
  + Advocated for youth with IEP to be transferred to Malibu Middle School STEP Program.
  + Created Spring Break programing and field trip excursions for youth to participate in and engage in positive outings.
  + Created a partnership with 310 Tutors to allow youth to receive one on one tutoring services in person on various subjects.
  + Four youth promoted from 8th grade to high school.
  + Assisted one youth who had been expelled from SMMUSD meet all their requirements to make them eligible to return to their home school district and start high school with his peers.
  + The youth who was arrested and sent to Juvenile Hall was released to a Boys Group Home where he will live until his father is able to obtain permanent housing.
  + Collaborated with SMPD LEAD Program and had youth participate in The Youth and Police Initiative (YPI). Which is an innovative prevention program from the North America Family Institute (NAFI), a Boston-based human service agency established in 1974. Whose mission is to build trust and break down stereotypes between youth and police.
  + Assisted a homeless family get shelter with Upward Bound Santa Monica and after 3 months of living there they gained permanent housing. The family was able to move into a 2-bedroom apartment in Santa Monica.
  + With our assistance and advocacy one of our youths’ parents was able to obtain their residency card.
  + High profile case with one of our youths who was involved with stabbing incident at SAMOHI who was facing attempted murder charges with a life sentence was released on probation with the help and support of our collaborative. We created a safe return to home plan for him and assisted him navigate his new IEP resources to get him started back at school. They successfully completed the 9th grade four months on probation with no violations. Advocated for youth to be moved from an ISP education setting to full time in person at Olympic High School next semester after successfully going to meet with his IEP teacher for one period every day.

Challenges:

* + Noticed a rise in intensity of services after the pandemic in terms of supports needed and crisis intervention scenarios with the entire case load.
  + Youth that test positive from Covid have no remote learning options during their quarantine period and often fall behind academically.
  + One youth was involved in an incident that led to incarceration where they were detained and remain in Sylmar Juvenile Hall. We are monitoring the situation closely.
  + The network has noticed a trend that youth are engaging in riskier behavior.
  + We had incidents where youth were hospitalized a lot more for mental health issues. This is a larger trend of youth suffering from serious mental health issues- possibly exacerbated under Covid.
  + Not enough Mental Health providers. A lot of turnovers in staff within partnering agencies and there are extremely long waitlists for agencies all around. This creates a challenge in connecting youth to urgent services.
  + Youth are getting suspended a lot for long periods of times. Even though the suspensions are in house it is affecting the youth’s personal social development since they are placed in isolation and the negative discipline record will follow them to high school.
  + Two youth were expelled from SMMUSD and are attending LACOE schools in Hawthorne.
  + Youth are struggling to engage in afterschool programming and are having a hard time finding the motivation to leave their homes.
  + There was a decrease in attendance of service providers to in person MSST monthly meetings.
  + Collaborative noticed an increase in substance use in youth.
  + One youth was involved in a high pursuit police chase that ended in San Diego with a car crash, car flipped over, and youth suffered non-life-threating injuries.
  + One youth is currently pregnant and due later this year.
  + Homeless family living in motel lost housing due to motel room burning down, due to a fire that started in client’s room.
  + One youth was expelled from SMMUSD after a residency check due to issues with attendance. Despite our advocacy efforts youth got sent to a LACOE school.
  + One youth was involved in a shooting in West LA and shot three times. All injuries were non-life-threatening youth is expected to recover.

Changes during reporting period:

* + One CM was terminated on February 17, 2023, for performance-related issues.
  + Successfully hired CM who started on May 22, 2023.
  + This will officially be the Boys and Girls Club of Santa Monica’s last year administering the Middle School Support Team program. We have been subcontracting St Joseph Center to administer the program since October 2020 and therefor decided not to reapply for funding within the City’s Human Services Grants Program for the next grant cycle. The good news is that SJC did apply and were awarded a contract to continue this program on an annual basis beginning July 2023.

Notable trends:

* + 66% of total cohort are males.
  + Youth in middle and high school are struggling with in person school settings and struggling to attend classes regularly.
  + Mental health providers reporting that youth symptoms of depression and anxiety have increased under COVID-19 and engagement in services has decreased.
  + 62% of active participants are in high school.
  + SMMUSD is doing a lot more targeted residency checks where they go to students’ homes to check on them due to low attendance.

###### SECTION II: ASSESSMENT, EVALUATION AND PARTICIPANT INVOLVEMENT

Briefly describe or list any program assessment or evaluation efforts during the reporting period and summarize the results achieved. Specifically, highlight any program participant involvement in these efforts.

Please highlight any new efforts to collaborate with other service providers and/or leverage services. Please include the agency name(s) and service(s) provided.

MSST continues to collaborate with network partners through our monthly triage meetings. No new partners were utilized during this reporting period however continued collaboration with existing partners persists.

**Active- The youth** is engaged regularly and consistently in the program and has contact with CM/MHS at least once a week. The youth has signed consent forms, completed an intake assessment, and is working actively with CM/MHS towards goals.

Total Active Youth- 29

**Floating-** Youth is in contact with CM/MHS less than once per month and/or is incarcerated. The youth has signed consent forms, completed an intake assessment, and may or may/not be working towards a goal.

Total Floating Youth- 1

**Outreach-** Outreach being made by Mental Health Specialist to complete intake assessment and sign consent forms. Youth not formally signed on and goals have not been established.

Total Outreach Youth- 2

**Waitlist- The youth** was referred but has not been assigned to Mental Health Specialist for intake assessment. While on the waitlist appropriate referrals are made for youth. When a referral is received, we do an initial review and check for urgency and needs. While youth get placed on the waitlist, if and when there are appropriate needs that can be met by network partners, we will connect them as needed.

Total Waitlist Youth- 3

**Graduated/Closed-** Youth has achieved their goals and met YRT outcomes for success and/or youth aged out of YRT program and referred to age-appropriate services and supports.

Total Graduated/Closed Youth- 0

**New Referrals-** Number of referrals received by network partners during the reporting period.

Total New Referrals Youth- 7

MSST continued regular outreach and collaboration with SMMUSD particularly at JAMS and Lincoln Middle School which has resulted in an increase in communication with advisors and administration collaborating on the best ways to support youth. MSST continues to follow the intake process completing MSST forms and an eight-page intake assessment to evaluate needs and set goals. MSST continues to use the tracking tool created by the HSD data team.

MSST continues to use Exym, the electronic records-keeping system for documentation of youth progress, and the eight-page assessment tool that covers various areas of functioning including housing, employment, education, mental health, substance use, medical needs, family and relationships, and legal needs. MSST facilitates bi-monthly collaborative meetings.

###### SECTION III: BOARD INVOLVEMENT

Please indicate:

* Number of Board meetings conducted during the reporting period - 3
* Average Board member attendance - 20
* Board development activities conducted during the reporting period - 1
* Significant policy directions or actions taken by the Board during the reporting period - 1
* Number of board members who reside and/or work in Santa Monica - 19
* Board vacancies and plans to fill those vacancies, if applicable – N/A

###### SECTION IV: STAFFING PATTERN

Have there been any staffing changes during the reporting period (i.e., staff vacancies, staff recruitment, changes in FTE)? Please describe. If staff vacancies exist, please provide an anticipated hiring date and explain how caseloads and work have been distributed to ensure service levels are maintained.

Please indicate how volunteers or paid or unpaid interns were used during the reporting period. Provide the total number of volunteers or interns and the hours provided. If interns were used, please indicate their program level (e.g. undergraduate, masters).

MSST was one staff down. CM was terminated on February 17, 2023, for performance-related issues. CM position was posted and recruitment for the position started on March 1, 2023. A new CM was hired and started on May 22, 2023.

**SECTION V: SPECIAL FUNDING CONDITIONS**

Provide a status report on how the agency is meeting its funding conditions listed in Exhibit A of your Grant Agreement, clearly addressing each individual funding condition in bullet point format.

1. Participate in the City’s efforts to develop an outcomes measurement system to better track human services program demographics and outcomes. Participation may include but is not limited to meeting with City staff, consultants, and; providing information regarding current data systems, technology infrastructure, policies and procedures, needs, opportunities, and concerns; incorporating the City into existing consent for release of information forms; signing and adhering to the City’s data management Agency Agreement; and contributing data to a centralized data management system. Aggregated or de-identified information may be requested for the purposes of analyzing data being collected.
2. SMBGC reported on all measurement requirements and in compliance.

1. Detail steps are taken to safely reopen facilities and provide services in response to needs emerging from the COVID-19 pandemic, including modifications to service delivery and program facilities to ensure compliance with current public health guidance.

1. All safety protocols were executed with a high degree of integrity and efficacy and the MSS Team was fully compliant in this area.

1. The agency will assist eligible participants in submitting applications to applicable relief and housing sustainability programs, including local, state, and federal rental assistance programs, including but not limited to: Housing Choice Voucher (HCV) and Below Market Housing (BMH) Waitlists, Preserving Our Diversity (POD), Continuum of Care (CoC), and HOME voucher programs.

1. SMBGC and subcontractors identify and serve all eligible and willing members in this area with a high degree of efficacy.

**SECTION VI: SERVICE NEEDS AND REFERRALS**

The following tables track data on program participant needs and the inter-agency relationships utilized to address them. Please provide this information as completely and accurately as possible for participants entering your program.

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| **ASSESSMENT OF ADDITIONAL SERVICE NEEDS**  **(Santa Monica Participants)** | **FY 2022-23**  **Number Responding “Yes”**  **at Mid-year** | **FY 2022-23**  **Number Responding “Yes”**  **at Year-end** |
| 1. “Do you or anyone in your household have unmet employment needs?” | 2 | 3 |
| 1. ”Have you missed or been late on a home rental or mortgage payment within the last 12 months?” | 2 | 3 |
| 1. “Do you or anyone in your household have an unmet childcare/afterschool need?” | 0 | 1 |

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| **INCOMING PARTICIPANT REFERRALS**  **(Santa Monica Participants)** | **FY 2022-23**  **Number**  **at Mid-year** | **FY 2022-23**  **Number**  **at Year-end** |
| Participants referred by another agency | 3 | 7 |
| **Please list the top 3 referring agencies** |  |  |
| * 1. **John Adams Middle School** | 1 | 3 |
| * 1. **Lincoln Middle School** | 1 | 3 |
| * 1. **McKinley Elementary** | 1 | 1 |

**SECTION VII: PROGRAM SERVICES AND OUTCOMES**

Provide a status report on the program activity levels and outcomes for Santa Monica program participants as indicated in Section VII of your Program Plan. Examples have been provided for your reference; please insert rows as needed to align with your Program Plan. For outcome achievement not documented in a report, please provide narrative explanation and/or documentation of how outcome data is captured.

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Service Category/ Program Goal** | **Activity Type** | **Activity Description** | **Annual Target\*** | **Documentation**  **Method** | **Mid-Year**  **Status Report** | **Year-End**  **Status Report** |
| 1 | Assertive Case Management | Output | Participant receives assertive case management | 30 SMPP | Case File | 25 (83%) | 29 (96%) |
| Outcome | Client goals identified and documented in case file | 100% (30 SMPP) | Case File | 25 (83%) | 29 (96%) |
| 2 | Increase Economic Stability | Output | Participant identifies unmet economic stability need in case plan | No annual target projected. Please document at mid-year and year-end the number of clients with economic stability as an identified need. | Case File | 4/25  (16% identified this as a need) | 6/29  (21% identified this as a need) |
| Outcome | Participant attained one or more of the following: new or improved employment, government benefits | 80% of output total increased economic stability  Provide breakdown of economic stability gained (i.e. SNAP, unemployment benefits, SSI, employment) | Documentation of benefit enrollment, job placement. | New or improved employment, government benefits: 2/4 (50% met the employment goal) | New or improved employment, government benefits:  3/6 (50% met employment goal) |
| 3 | Maintain Housing Stability | Output | Participant identifies housing as unmet need in case plan | No annual target projected. Please document at mid-year and year-end number of clients served in this goal area and apply this to your outcome. | Case File | 9/25  (36% have housing needs) | 10/29  (34% have housing needs) |
| Outcome | Participant attains one or more of the following: housing voucher, permanent housing, temporary housing | 40% of total outputs in this service category  Provide breakdown of housing gained (i.e. voucher, permanent, temporary) | Documentation of housing status or voucher | 9/9 (100%)  Breakdown:  6/9  Section 8  3/9  CCSM | 10/10 (100%)  Breakdown: 7/10  Section 8  3/10  CCSM |
| 4 | Education Progression | Output | Participant identifies education progression as unmet need in case plan | No annual target projected. Please document at mid-year and year-end number of clients served in this goal area and apply this to your outcome. | Case File | 23/25  (92% identified this as a need) | 26/29  (90% identified this as a need) |
| Outcome | Participant attained one or more of the following goals: increase GPA, increase attendance, earned diploma, earned certificate. | 80% of total outputs in this service category attained educational progression goal. Provide breakdown of education progress gained (i.e. increased GPA, increased attendance, earned diploma, earned certificate) | Documentation of educational progression | The first semester serves as the baseline; data to be reported at year-end | 18/26 (69% in high school)  8/26 (31% in middle school)  4/26 (15% increased GPA)  3/26 (12% increased attendance) |
| 5 | Improved Behavioral Health | Output | Participant identifies behavioral health support as unmet need in care plan | No annual target projected. Please document at mid-year and year-end number of clients served in this goal area and apply this to your outcome. | Case File | 17/25  (68% have a MH need) | 21/29  (72% have a MH need) |
| Outcome | Participant engaged in consistent mental health or substance use treatment | 80% of total outputs in this service category engaged in consistent mental health or substance use services | Documentation of mental health services from mental health/substance use provider | 8/17 (47% engaged in MH services) Engaged in consistent mental health: 5 (5/17) Substance use treatment: 3 (3/6) | 11/21 (52% engaged in MH services)  Engage in consistent mental health: 11  Substance use treatment: 4 (4/7) |
| 6 | Improved Legal Status | Output | Participant identifies legal challenges as unmet need in care plan | No annual target projected. Please document at mid-year and year-end number of clients served in this goal area and apply this to your outcome. | Case File | 8/25  (32% have legal need) | 10/29  (34% have legal need) |
| Outcome | Participant connected to legal support service | 80% of total outputs in this service category connected to legal services and resolve legal challenge | Documentation of official court and probation records, and documents. Enrollment in legal aid program. | DCFS: 3  Court appearance: 3  Restraining order: 1  Other: 1 | DCFS: 6  Court appearance:5  Restraining order: 2  Probation: 2  Other: 4 |

**\*SMPP = Unduplicated Santa Monica Program Participants**

###### VARIANCE REPORT:

###### Mid-year: Please identify specific outputs or outcomes not on track for being met by year-end. Provide an explanation of the barriers the program is experiencing and the steps the staff is taking to mitigate the situation.

* Academic- Cannot report on improvements until the end of the academic school year.
* Mental Health- Only 8 out of the 17 in need of mental health services are connected to services due to youth not being ready to start engaging in services. Four of those youth were connected to YRT MHS and decided to wait until new MHS is hired to engage in services with them.

###### Year-end: Please provide an explanation for each output or outcome for which achievement is above or below 10% of the projected target.

**SECTION VIII: PROPERTY MANAGEMENT**

If this program has entered into a lease agreement with the City of Santa Monica, please provide a status report of facility improvements and routine maintenance performed during the reporting period.

**By submitting this report to the Housing and Human Services Division, I certify that this report is true, complete and accurate to the best of my knowledge and that all disbursements have been made in compliance with the conditions of the Grantee Agreement and for the purposes indicated.**