HUMAN SERVICES GRANTS PROGRAM (HSGP)

FY 2022-23 PROGRAM STATUS REPORT

Agency: \_Chrysalis\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program: \_\_Santa Monica Employment Center (SMEC)\_\_\_\_\_\_\_\_\_\_\_\_\_

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###### FY 2022-23 SUBMISSION CALENDAR



**Instructions:**

* This document should be used by HSGP grantees to report on mid-year and year-end outcomes and accomplishments.
* All reports submitted to the city are considered public record. Please note that staff will use the information provided in the mid-year and year-end reports to provide Council and the public with summary reports of agency performance highlighting key outcomes, successes, findings, and concerns.
* Some programs or agencies may be subject to additional or different reporting requirements per the program’s Exhibit A, Special Funding Conditions, of your executed Grant Agreement with the City.
* It is important, when preparing this report, to be familiar with the program’s Exhibit B, Program Plan, of your executed Grant Agreement with the City.
* Please insert responses in the spaces provided for Sections I-VII for both the Mid-Year and Year-End Program Status Reports.
* A separate Program Status Report must be prepared for each Program Plan specified in your contract.
* To submit your completed report to the city, upload the file to your agency’s SharePoint folder. A link to your agency’s SharePoint folder as well as instructions on how to use the site will be emailed to your staff separately.

###### SECTION I: PROGRAM ACCOMPLISHMENTS, CHALLENGES, AND CHANGES

Provide a brief summary of your program accomplishments, challenges, and changes that occurred during the reporting period. Please also provide information or observations related to population or service trends.

At year-end of the 2022-2023 reporting period, we have served 173 new and ongoing **Santa Monica Program Participant (SMPP) clients**. 118 of the 173 SMPP clients were newly enrolled during this reporting period. This is 143% of the goal that we set for new SMPP clients and 115% of our goal in serving new & ongoing SMPP clients. Of the 173 clients, 37 individuals were experiencing homelessness (21%) and 136 were low-income (79%). At mid-year, we had reported 49 newly-enrolled SMPP clients. In the second half of the program year, 69 additional SMPP clients were enrolled, a 120% increase over the first half of the program year – a sign of progress. As an indicator of success, we measure and focus on **job attainment and retention.** At year end of the reporting period, **48 SMPP clients obtained employment (28%). 79% of SMPP clients** contacted reported that they were **still working 6 months** after their first job placement.

In addition to the numbers above, we **served an additional 131 clients who live within Santa Monica** but do not fit the SMPP definition. 82 of the 131 clients (63%) were experiencing homelessness and 49 of the 131 (37%) were low-income at time of entry. 26% of these clients secured employment and 47% of clients contacted have maintained employment for 6 months or more. These clients were experiencing homelessness in Santa Monica but had been in Santa Monica for less than 5 years at the time of program entry. In addition, some were living in transitional or temporary shelters, sober living or with someone who lived in Santa Monica.

Several factors contributed to our success in achieving our SMPP programmatic goals, including expansion of our in-person program delivery, a return to in-person outreach events, and the prioritization of basic needs for the community. We continue to look for ways to be strategic in focusing on Santa Monica community engagement.

Our transitional jobs program, **Chrysalis Enterprises**, continued to expand and support our clients in job training and earning a paycheck. At the end of this reporting period, we increased our rate of pay to $18 an hour. The Santa Monica office had a total of 151 clients enrolled in a transitional job. 10% of the new and ongoing clients identified as SMPP were also enrolled in the transitional jobs program.

We enrolled 59 new clients into the **SECTOR program** during this reporting period. This program offers skills training and paid work experience in high-growth sectors that offer career pathway opportunities and family- sustaining wages for people impacted by the justice system.

Our **Direct Hire** team has worked diligently to find Santa Monica-based opportunities for Santa Monica clients. During this reporting period 3 Santa Monica employers hired 6 clients. Various employer partners hired 38 Santa Monica clients, and we filled 56 staffing orders for Santa Monica based companies.

Chrysalis continues to provide **direct financial support** for clients, spending close to $75,000 in client funds. We utilized these funds to support clients in a wide range of ways, including, but not limited to, rental payments, utility costs, prepaid phones and minutes, grocery store gift cards, clothing, professional development trainings, car repairs, and transportation. In addition to the direct support provided for clients we were able to provide 348 **counseling sessions** to Chrysalis Santa Monica clients at no cost to them.

We continue to focus on reaching individuals residing in or utilizing services in Santa Monica and the Pico Neighborhood. During this reporting period we facilitated **18 presentations** and had **67 unique outreach experiences within the City of Santa Monica and the Pico Neighborhood**. Additionally, we had meetings with over 30 community partners about partnership opportunities and collaborations. We **actively participated** in a range of **community collaboratives and working groups**, including Cradle to Career (C2C) and its subgroups, the Westside Coalition and Santa Monica Regional Consortium for Adult Education Collaborative.

During this reporting period we had multiple changes to the staff at the Santa Monica Site. Four of our staff members were promoted to other positions within our organization, which presented us with the opportunity to hire for their previous roles. Although these changes were positive, turnover always presents a challenge when it comes to training, onboarding new staff, and coverage of caseloads to ensure client needs were met. We were able to navigate these changes and are fully staffed. Changes in programming at partner agencies also presented a challenge during this reporting period. Due to our staff turning over, we were not in the field and conducting outreach as much, as our focus was pulled elsewhere. As an agency that focuses on employment preparation services, we rely on other organizations for supportive services – such as access centers, housing, and rehabilitation. However, due to not having the most up to date information on other programs, we were unable to give clients referrals in a timely manner. This is something we have corrected after onboarding new staff. We have been able to strengthen our relationships with partner agencies and are now able to stay abreast of programmatic changes.

During this reporting period we **introduced new programming** to enhance our client experience and provide more robust services. This included hosting a working wardrobe event in our office to increase client engagement and outreach, Financial Literacy Workshops through our bank partnerships and a Job Fair where clients could meet employers in our center. Additionally, we added a weekly Interview Workshop to hone our clients interview skills, a Tools for Success Workshop, and a Job Survival Class to our line of core & enrichment programming.

Chrysalis is committed to **staff development**. We hosted several trainings for our Santa Monica staff including trainings on workforce development, alleviating burnout, de-escalation, mental health first aid, DEI Focused Trainings, hands free CPR, and an active threat training with Santa Monica Police Department.

###### SECTION II: ASSESSMENT, EVALUATION AND PARTICIPANT INVOLVEMENT

Briefly describe or list any program assessment or evaluation efforts during the reporting period and summarize the results achieved. Specifically highlight any program participant involvement in these efforts.

Please highlight any new efforts to collaborate with other service providers and/or leverage services. Please include the agency name(s) and service(s) provided.

Chrysalis places a high priority on **ongoing evaluation** to enhance the effectiveness of our program. As a learning organization, we utilize multiple strategies to assess our work. In addition to basic statistical and demographic information, we examine the influence of potential employment barriers such as education levels, occupational skills levels, former incarceration, health issues, and prior substance abuse. This enables us to identify service gaps and make necessary changes to our program. Reports are generated monthly and reviewed by staff at all levels, and outcomes are reported to the Board of Directors.

In November 2022 we conducted a **Client Engagement Survey** that solicited feedback from clients about the services that we provide. Of the 215 program participants surveyed 93% of those clients stated that they are satisfied or highly satisfied with the services that they receive from Chrysalis Santa Monica. Of the survey group who stated that they work a Chrysalis transitional job, 90% reported that they are satisfied with their employment.

In addition to direct client surveys, we continue to solicit feedback from clients participating in mental health services in the form of a survey once sessions end.

We completed a **Staff Engagement Survey** in the fall of 2022 with Gallup. The Santa Monica team scored an average mean of 4.08 out of 5, highlighting a continued level of engagement among staff.

###### SECTION III: BOARD INVOLVEMENT

Please indicate:

* Number of Board meetings conducted during the reporting period – 4
* Average Board member attendance – 19
* Board development activities conducted during the reporting period.

Our Board members serve as champions for Chrysalis, leveraging their networks to secure financial and in-kind resources for the organization, as well as opportunities to spread the word about our work. Between July 1, 2022, and June 30, 2023, board members personally donated $147,252.76. Board support for the annual gala (Butterfly Ball) hosted in October 2022, helped set a fundraising record of $2.1 million. In May 2023 we hosted our Go-All-In Poker Tournament and the board of directors contributed to the event revenue raising over $135,000. On the service side, board members continued to volunteer in person and remotely, during the past year, collaborating one-on-one with clients on resume preparation and practice interviews, as well as joining us for special client and staff celebrations and networking/coaching opportunities with staff.

There were a number of policy actions taken by the Board during the reporting period. Our Board has committed Chrysalis to being an anti-racist organization and continues to participate in training and conversation to better understand the challenges facing our clients, staff, and community. In fact, our Board Learning Agenda continues to include training on trauma-informed care, reentry populations, upskilling, policy, and systems change, and messaging, all developed with an equity lens. During the September 2022 meeting, board members learning agenda included a session on Chrysalis client demographics and trauma-informed service strategies as well as a discussion on homelessness policies with guest speakers from the Weingart Foundation. The board reviewed the Chrysalis 2022-2025 DEI Strategic Plan and its progress.

The Audit Committee evaluated six CPA firms to perform Chrysalis’ Audits and Tax Returns for fiscal years 2021-2023. The committee nominated to switch from incumbent firm Quigley & Miron to Armanino. The committee supported Armanino’s commitment to diversity, equity, and inclusion, and their use of technology in their audit approach. The board confirmed the new auditor.

The Board has embarked on the process to create the 2024-2028 Strategic Plan. A Board Strategic Planning Committee, with four subcommittees, formed to shepherd the process and dig deep into the psyche and aspirations of the organization, from the ground level to the senior leadership.

The Board met with Monica Maybank from The Almond Group to discuss racial equity at the organization and on the Board itself. The Board is taking these concerns into the strategic planning process.

* Number of board members who reside and/or work in Santa Monica – 1
* Board vacancies and plans to fill those vacancies, if applicable – There are no board vacancies currently.

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| --- | --- |
|  | **Board Members** |
| Asian or Pacific Islander | 3 |
| African American | 4 |
| White | 15 |
| Latinx |  |
| Multiple Race/Ethnicity |  |
| Other/Refuse to State |  |
| **TOTAL** | **22** |
| Male | 10 |
| Female | 12 |

###### SECTION IV: STAFFING PATTERN

Have there been any staffing changes during the reporting period (i.e., staff vacancies, staff recruitment, changes in FTE)? Please describe. If staff vacancies exist, please provide an anticipated hiring date and explain how caseloads and work have been distributed to ensure service levels are maintained.

Please indicate how volunteers or paid or unpaid interns were used during the reporting period. Provide the total number of volunteers or interns and hours provided. If interns were used, please indicate their program level (e.g., undergraduate, masters).

During this reporting period, we filled the director’s vacancy, three staff promoted within the organization, and hired a total of 5 staff to fill open positions.

We currently have one vacancy, the Client Services Coordinator position.

Our Volunteer & Program Team has been able to sustain and engage over 124 volunteers in a hybrid model, a

slight decrease from the last reporting period. On average, our volunteer pool conducts 300 hours a month of

services, totaling 3,600 hours for the reporting period. Our volunteers facilitate our job preparation classes, meet with clients in a 1:1 setting to create resumes, complete mock interviews, and help clients apply to jobs online who have limited access to a computer or are needing computer support. We continue to shift resources towards, and move in the direction of, in-person services and have increased more in-person programming based on demand.

**SECTION V: SPECIAL FUNDING CONDITIONS**

Provide a status report on how the agency is meeting its funding conditions listed in Exhibit A of your Grant Agreement, clearly addressing each individual funding condition in bullet point format.

**Standard Funding Conditions:**

1) Participate in the City’s efforts to develop an outcomes measurement system to better track human

services program demographics and outcomes. Participation may include but is not limited to: meeting with City staff, consultants, and; providing information regarding current data systems, technology infrastructure, policies and procedures, needs, opportunities, and concerns; incorporating the City into existing consent for release of information forms; signing and adhering to the City’s data management Agency Agreement; and contributing data to a centralized data management system. Aggregated or deidentified information may be requested for the purposes of analyzing data being collected.

* **We are in compliance with this condition.**
* Chrysalis maintains ServicePoint accounts to access data, and communicates with City consultants, as needed.

2) Detail steps taken to safely reopen facilities and provide services in response to needs emerging from

the COVID-19 pandemic, including modifications to service delivery and program facilities to ensure compliance with current public health guidance.

* **We are in compliance with this condition.**
* Supplied laptops to all staff working from home;
* Re-formatted our new Client Intakes Process, Assessment and Curriculum to fit a remote service model, connecting to clients via phone and virtual platforms;
* Provided 1:1 case management and counseling services via telephone;
* Implemented an appointment-based system for resources, mail, and check distribution;
* Assist clients with completing job applications over the phone;
* Maintained and expanded the operation of our employment social enterprise business lines

and continue to onboard new clients through these channels;

* Connected with community partners, attending outreach meetings, and facilitating

presentations virtually and in person;

* Connected clients to Direct Hire Opportunities, trainings, and professional development opportunities;
* Hired and trained new staff remotely and in-person;
* Implemented processes for staff who tested positive or were exposed to COVID-19.
* Implemented processes for clients who tested positive for COVID-19 and have utilized our

center.

3) Agency will assist eligible participants in submitting applications to applicable relief and housing

sustainability programs, including local, state, and federal rental assistance programs, including but not limited to: Housing Choice Voucher (HCV) and Below Market Housing (BMH) Waitlists, Preserving Our

Diversity (POD), Continuum of Care (CoC), and HOME voucher programs.

* **We are in compliance with this condition.**
* Staff connect eligible participants to City of SM housing opportunities;
* Attend CHP meetings facilitated by City of SM Staff;
* Work in collaboration with CoC programs in SM to connect eligible participants to housing opportunities.

**Youth & Families Agencies:**

1) Actively participate in appropriate Santa Monica Cradle to Career (smC2C) collective impact meetings

and initiatives, which may include but are not limited to: smC2C work groups, Child and Youth Resource

Teams (CYRT), Early Childhood Task Force, and Education Collaborative.

* **We are in compliance with this condition.**
* Chrysalis’ External Relations team and Santa Monica Director attend Santa Monica Cradle

to Career meetings and initiatives.

2) Work with the City and the youth and family’s network of care to provide coordinated support to individuals

and families that might require agency expertise in the aftermath of a serious community crisis. A

community crisis may include a traumatic event or emergency condition that creates distress, hardship,

fear or grief and has a special significance to the community.

* **We are in compliance with this condition.**
* Work in collaboration and partnership with CoC & C2C programs to support eligible participants through crises;
* Attend Case conferences with partners and in real time, address or provide support for

participants;

* Respond to requests from programs to assist participants when called upon.

**CDBG Funding:**

1) Eligible Activities: Contractor shall comply with eligibility requirements for Community Development Block

Grant (CDBG) funded projects as detailed in 24 CFR Part 570 Subpart C of the Housing and Urban

Development (HUD) Regulations. This project is deemed eligible for CDBG funding as an activity which

benefits a limited clientele who are generally presumed to be principally low- and moderate-income

persons or serves participants that provide family size and income evidence (24 CFR 570.208a2(A)(B)).

Contractor must collect income verification documentation at the time of intake and at least

annually while the participant is receiving CDBG-funded services. Contractor shall work with

City staff to comply with fiscal year-end reporting as required by HUD in the preparation of the

Consolidated Annual Performance and Evaluation Report (CAPER).

* **We are in compliance with this condition.**
* Collect income verification at time of intake;
* Assist participants in obtaining social service benefits through DPSS who qualify;
* 100% of participants are unemployed or underemployed at time of enrollment.
* FY 2022-23 Human Services Grants Program

72) Program Income: Any program income generated by Contractor through the award of CDBG funds shall

be returned to the city. “Program income” is herein defined as: a) proceeds from the disposition by sale or long-term lease of real property purchased or improved with CDBG funds; b) proceeds from the

disposition of equipment purchased with CDBG funds; c) gross income from the use or rental of real or

personal property acquired by the Contractor with CDBG funds, less costs incidental to generation of the

income; d) gross income from the use or rental of real property, owned by Contractor, that was constructed

or improved with CDBG funds, less costs incidental to generation of the income; e) payments of principal

and interest on loans made using CDBG funds; f) proceeds from the sale of loans made with CDBG funds;

g) proceeds from the sale of obligations secured by loans made with CDBG funds; h) interest earned on

funds held in a revolving fund account; and i) interest earned on program income pending its disposition.

* **We are in compliance with this condition.**
* No “Program income” was generated through CDBG funds.

3) Uniform Administrative Requirements: Contractor shall comply with applicable uniform administrative

requirements as described in 24 C.F.R. 570.502 of the HUD CDBG regulations.

* **We are in compliance with this condition.**
* Chrysalis follows the uniform administrative requirements.

4) Financial Management: Contractor shall maintain a fiscal management and accounting system based on

Generally Accepted Accounting Principles (GAAP) and shall conduct an agency audit according to these principles on an annual basis. Contractor further agrees to conform to all requirements as contained in 2CFR 200 “Uniform Administrative Requirements, Cost principles, and Audit Requirements for Federal

Awards”, which incorporates elements of past guidance contained in OMB Circular No. A-122, and OMB

Circular No. A-110. These items shall be in sufficient detail to provide a sound basis for the City to effectively monitor performance under the Agreement.

* **We are in compliance with this condition.**
* Chrysalis follows GAAP and the referenced requirements.

**SECTION VI: SERVICE NEEDS AND REFERRALS**

The following tables track data on program participant needs and the inter-agency relationships utilized to address them. Please provide this information as completely and accurately as possible for participants entering your program.

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| **ASSESSMENT OF ADDITIONAL SERVICE NEEDS****(Santa Monica Participants)** | **FY 2022-23****Number Responding “Yes”****at Mid-year** | **FY 2022-23****Number Responding “Yes”****at Year-end** |
| 1. “Do you or anyone in your household have unmet employment needs?”
 | 106 | 173 |
| 1. ” Have you missed or been late on a home rental or mortgage payment within the last 12 months?”
 | 2 | 6 |
| 1. “Do you or anyone in your household have an unmet childcare/afterschool need?”
 | 5 | 8 |

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| **INCOMING PARTICIPANT REFERRALS** **(Santa Monica Participants)** | **FY 2022-23****Number****at Mid-year** | **FY 2022-23****Number****at Year-end** |
| Participants referred by another agency | 19 | 39 |
|  **Please list the top 3 referring agencies** |  |  |
| * 1. **Clare/Matrix**
 | 3 | 6 |
| * 1. **St. Joseph’s Center**
 | 3 | 8 |
| * 1. **The People Concern**
 | 2 | 3 |

**SECTION VII: PROGRAM SERVICES AND OUTCOMES**

Provide a status report on the program activity levels and outcomes for Santa Monica program participants as indicated in Section VII of your Program Plan. Examples have been provided for your reference; please insert rows as needed to align with your Program Plan. For outcome achievement not documented in a report, please provide narrative explanation and/or documentation of how outcome data is captured.

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Service Category/ Program Goal** | **Activity Type** | **Activity Description** | **Annual Target\*** | **Documentation****Method** | **Mid-Year Status Report** | **Year-End Status Report** |
|  |  |  |  | 2 SMPL Resource Events attended. |  | 0 SMPL Resource Events attended. | 0 SMPL Resource Events attended.2 presentations through SMMUSD/SMC13 presentations at referral organizations in Santa Monica with a focus on the Pico Neighborhood15 YRT Program Committee meetings attended (to include Opportunity Youth, Middle School Support Team, Early Childhood Wellbeing Project) |
|  |  |  |  | 2 presentations through SMMUSD/SMC |  | 1 presentation through SMMUSD/SMC |
| 1 | **Outreach, New Client Engagement & Overall Service Level** | Output | Conduct a range of outreach activities focused on local Santa Monica communities and partner agencies. | 12 presentations at referral organizations in Santa Monica with a focus on the Pico Neighborhood12 YRT Program Committee meetings attended (to include Opportunity Youth, Middle School Support Team, Early Childhood Wellbeing Project) | Outreach Activity Tracking in Salesforce & Logs | 8 presentations at referral organizations in Santa Monica with a focus on the Pico Neighborhood11 YRT Program Committee meetings attended (to include Opportunity Youth, Middle School Support Team, Early Childhood Wellbeing Project) |
|  |  | Outcome | Santa Monica community members engaged in services at Chrysalis | 150 new & ongoing SMPP clients will be served82 of 150 SMPPclients will be newly enrolled | Case Records | 106 new & ongoing SMM clients were served49 of 150 SMPPclients were newly enrolled | 173 new & ongoing SMM clients were served118 of 173 SMPPclients were newly enrolled |

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| 2 | **Job Readiness & Employment** | Output | Participants receive job readiness and job search skills to obtain employment | 150 SMPP clients receive job readiness training and job search support | Case Records | 106 SMPP clients received job readiness training and job search support | 173 SMPP clients received job readiness training and job search support |
| Outcome | Participants receive support in securing employment | 15 SMPP clients(10% of those served) participate in Chrysalis Enterprises (CE) employment social enterprise program45 SMPP clients(30% of those served) secure employment | Case Records & Employment Records from Clients | 10 SMPP clients(9% of those served) participated in CE20 SMPP clients(19% of those served) secured employment | 17 SMPP clients(10% of those served) participated in CE48 SMPP clients(28 % of those served) secured employment |
| 3 | **Maintain Employment** | Output | Participants receive employment retention services | 45 SMPP clients receive job retention services | Case Records | 20 SMPP clients received job retention services | 48 SMPP clients received job retention services |
| Outcome | Participants are employed 6 months after initial hire | 23 SMPP clients(50% of those employed) are employed 6 months after initial hire | Case Records Follow-Up at 6 Months | 14 of 17 SMPPclients eligible (82%) wereemployed 6 months after initial hire | 19 of 24 SMPPclients eligible (79%) wereemployed 6 months after initial hire |

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| 4 | **Support C2C****Economic****Initiatives** | Output | Support YRT, MSST, ECWP participants and family members in employment readiness and job obtainment | 6 youth and/or family members engage in services | Case Records | 2 youth and/or family members engaged in services | 5 youth and/or family members engaged in services |
| Outcome | Participants obtain employment | 3 youth and/or family members (50% of those engage through these efforts) secureemployment | Case Records Follow-Up at 6 Months | 0 youth and/or family members secured employment | 3 youth and/or family members secured employment |

###### VARIANCE REPORT:

###### Mid-year: Please identify specific outputs or outcomes not on track for being met by year-end. Provide an explanation of the barriers the program is experiencing and the steps the staff is taking to mitigate the situation.

###### Year-end: Please provide an explanation for each output or outcome for which achievement is above or below 10% of the projected target.

Overall, we met or exceeded most of our goals at year-end. A few outcomes are slightly below, but we made efforts during the reporting period to achieve similar outcomes by different means.

For example, we were not able to conduct any Santa Monica Public Library (SMPL) Resource Events during the reporting period. While these Resource Events have remained on pause, we have tabled at events hosted at Santa Monica Public Libraries 12 times during the reporting period. In addition, we exceeded our annual target of attending 12 YRT Program Committee meetings. There are multiple members of our team who engage in outreach in the Santa Monica community. We have found the YRT Program Committee meetings to be a valuable space to keep abreast of what is happening in the community & encourage our outreach team to be in regular attendance.

We are excited to share that we exceeded our annual target of new & ongoing SMPP Clients by 15%. Additionally, we exceeded our target of 82 newly enrolled SMPP clients by serving 118 newly enrolled SMPP clients. Finally, we exceeded our target of SMPP clients retaining employment at 6 months by 29%. The attainment of these goals is due to a number of factors including onboarding a Community Engagement Coordinator whose main focus was on the outreach efforts to the Santa Monica residents and our Director Kevin, who spent 25% of his time facilitating outreach efforts, building relationships with community partners, and using her expertise on outreach in Santa Monica to focus our efforts.

79% of SMPP clients who were contacted retain employment at the 6-month mark. This can be attributed to the retention supportive services provided by Employment Specialists and the additional enrichment programming being offered. As an example, during a client’s first 90 days, staff continue to facilitate regular check ins, clients can access counseling services, receive transportation assistance, and attend workshops that focus on communication, feedback, and acclimating oneself to a new team.

**SECTION VIII: PROPERTY MANAGEMENT**

If this program has entered into a lease agreement with the City of Santa Monica, please provide a status report of facility improvements and routine maintenance performed during the reporting period.

**Not applicable.**

**By submitting this report to the Housing and Human Services Division, I certify that this report is true, complete and accurate to the best of my knowledge and that all disbursements have been made in compliance with the conditions of the Grantee Agreement and for the purposes indicated.**