SANTA MONICA FIRE DEPARTMENT
FIRE PREVENTION DIVISION
333 Olympic Drive, 2nd Floor
Santa Monica, CA 90401
P: (310) 458-8915 | F:(310) 395-3395
E: eplans.smfireprevention@santamonica.gov

FIRE PROTECTION SYSTEM

Office Use Only	Record #:	
	Fee Status:	Paid / Unpaid

PERMIT APPLICATION

****New PREFERRED submission option: eplans.smfireprevention@santamonica.gov ** OR Please submit 3 COMPLETE SETS OF PLANS stamped & wet signed by a licensed / registered design professional and this completed application. Incomplete application and/or plans will be rejected. Allow at least 2-3 weeks for your plans to be reviewed. Expedite plan review is available for an additional fee.**

CONTRACTOR'S INFORMATION

The City of Santa Monica requires all businesses operating within the City limits, including independent contractors, to obtain a business license prior to commencing business operations.

CSLB Lic. #:	**CSLB Lic. Class:**	**SM Business Lic #:**
Contractor:		
Engineer's Name:	**Engineer'sTel:**	
Address:		
City:	**Zip:**	
Email:		

PROJECT INFORMATION

INCLUDED IN PERMIT FEE: Plan Review (1); Plan Review Resubmittal (1); Rough Inspection (1); Final Inspection (1)
NOT INCLUDED: Any additional plan review or site inspections other than listed above are provided at an additional fee

Site Address:		**Suite/Room:**
Business Name or Owner(Project Name):		
System Type:		
❑ **Alarm**	❑ **Central Station**	❑ **Fire Pump**
❑ **Extinguishing (select type)** _____*Clean Agent* _____*Dry* _____*Wet*		❑ **Sprinkler (select type)** _____*13* _____*13D* _____*13R*
❑ **Private Hydrant**	❑ **Standpipe**	❑ **Other:**
Scope of Work(New System/TI):		**# of Devices/Heads:** **13D Sq. Footage:**

Application is made to the Santa Monica Fire Department (SMFD) for review of plans, inspection and approval of the described qualified trade work that will meet all applicable standards. No work will be performed until SMFD approval and a permit is received. We understand working without approved plans and a permit **will** result in delays, an investigation and additional penalty fees. A "stop work" order may be issued for the project until the investigation is complete and all fees paid.

_____ _____
Contractor or Authorized Representative Signature Date

INVESTIGATION & PENALTY FEES

Any work done without approved plans and/or a proper permit is subject to the amount of the original permit fee plus an investigation fee and a penalty fee.
The minimum charge for the investigation fee is 100% of the original permit fee. The minimum charge for the penalty fee is 100% of the original permit fee.

FIRE PROTECTION SYSTEM PERMIT FEE SCHEDULE

ALARM: DEVICES (i.e. HORN STROBES, DETECTION DEVICES & NOTIFICATION APPLIANCES) METHOD B		
☐ **New System**	1 - 24 Devices (Flat Fee) 25+ Devices additional fee per device	$991.02 $13.68 ea.device
☐ **Tenant Improvement**	1 - 24 Devices (Flat Fee) 25+ Devices additional fee per device	$649.05 $13.68 ea. device
☐ **Fire Panel**	Replacement	$307.09

CENTRAL STATION		
☐		$443.87

EXTINGUSHING SYSTEM		
☐ **Clean Agent**	Flat Fee	$922.63
☐ **Dry & Wet Chem**	Flat Fee	$649.05

FIRE PUMP		
☐	Flat Fee	$1,743.35

PRIVATE HYDRANT		
☐	Flat Fee	$611.60

SPRINKLER		
☐ 13 & 13R	1 - 10 Heads (Flat Fee) 11+ Heads ($443.87) plus additional fee per head	$443.87 $4.56 ea. head
☐ 13D	Less than or equal to 10,000 sq. feet More than 10,000 sq. feet 13D Tenant Improvement	$443.87 $580.66 $307.09

MISCELLANEOUS SERVICES		
☐ Additional Inspection	Flat Fee (after 2 inspections)	$307.09
☐ Additional Plan Review	Flat Fee (after 1 resubmittal)	$307.09
☐ Expedite Plan Review	Flat Fee (per request)	$568.73(requires submittal form)
☐ Reissue Expired Permit	Flat Fee (valid for 1 year)	$307.09

TOTAL FEES DUE $

All applicable fees must be paid before a permit will be issued. Santa Monica Fire checks and credit card payment via citizen access. Payment shall be remitted to the City of Santa Monica.

WORKING WITHOUT APPROVED PLANS AND A PERMIT IS A CRIME