



SPECIAL MEETING AGENDA

HOUSING COMMISSION

**VIA TELECONFERENCE PURSUANT TO ASSEMBLY BILL NO. 361 SIGNED BY GOVERNOR
GAVIN NEWSOM**

Thursday, March 17, 2022

6 P.M.

ATTEND VIA COMPUTER:

https://bluejeans.com/635260292/0510?src=join_info

OR VIA PHONE: [+1.408.419.1715](tel:+14084191715) OR [+1.408.915.6290](tel:+14089156290)

Meeting ID: 635 260 292

Participant Passcode: 0510

WAYS TO PROVIDE PUBLIC COMMENT

If you are interested in providing public comment, there are several ways to participate: (1) Written public comment. In lieu of oral public comment, the public is strongly encouraged to submit written public comment on agenda items via email to smhousing@santamonica.gov. Written public comment submitted before 12:00 pm on the day of the meeting will be available for online viewing. Please note the agenda item number in the subject line of your written comments. (2) Oral public comment. Additionally, oral public comment on agenda items can be provided remotely during the meeting.

NOTICE IS HEREBY GIVEN that a Special Meeting of the HOUSING COMMISSION will be held VIA TELECONFERENCE at 6 P.M., on THURSDAY, MARCH 17, 2022, for the purpose of only conducting the following business:]

Call to Order
Pledge of Allegiance
Roll Call

Please note that Agenda Items may be reordered during the meeting at the discretion of the body.

1. Special Agenda Items

- a. Swearing in of new commissioner.

2. Consent Calendar

None

3. Study Session N/A

4. Continued Items

a. Work Plan

Subcommittee report on Commission Work Plan regarding April 21 Fair Housing Month and Housing Authority Program (Commissioner Gomez and Vice Chair Marasco).

b. Work Plan

Discussion and possible action regarding amendments to Commission Work Plan to reflect a fiscal versus calendar year and to alter or replace existing items [[attached](#)]. (Commissioner Gray)

c. Work Plan

Discussion and possible action regarding request for future Commission Work Plan Subcommittee Meetings to be made public, with possible amendment to bylaws [[attachment](#)]. (Vice Chair Marasco)

d. Work Plan

Discussion and possible action regarding Housing Commission drafting a letter to City Manager David White requesting City staff to take Housing Commission meeting minutes until dedicated secretary is hired in accordance with Housing Commission bylaws [[attachment](#)] and Roberts Rules of Order Newly revised [[attachment](#)]. (Commissioner Gray)

- e. Work Plan
 - Discussion and possible action regarding request to send correspondence to the Disability Commission clarifying errors in 2-24-2022 correspondence [[attachment](#)]. (Vice Chair Marasco)
- 5. Staff Administrative Items
 - a. SMHA Annual Plan
 - Presentation of the Santa Monica Housing Authority (SMHA) draft FY2022-23 Annual Plan, and possible recommendation to Council to approve the draft Annual Plan. No changes to Administrative Plan are proposed by staff, but input from Commission and public can be provided, discussed, and considered. [[Staff Report](#)] [[draft Annual Plan](#)] [[current Administrative Plan](#)] [[11/23/21 discretionary revisions to Administrative Plan](#)]
- 6. Public Hearing
 - None
- 7. Resolutions
 - None
- 8. Written Communication
 - a. Subcommittee Meetings
 - Discussion of public correspondence regarding proper procedure for subcommittee meetings [see attachment for Item 4c]. (Vice Chair Marasco)
- 9. Housing Commission Member Discussion Items
 - a. Housing Element
 - Housing and Community Development (HCD) February 8, 2022 letter and appendix (7 pgs.) [[Attached](#)]; City-Owned sites, Accessory Dwelling Units, Affirmatively Furthering Fair Housing (Chair Hilton)
 - b. Commissioner Governing Documents
 - Discussion and possible action regarding identifying and making available all current governing documents of the Housing Commission by adding links to Housing Commission pages of City's website. (Commissioner Gray)
 - c. Request for Reports
 - Request and possible action regarding submitting a letter to City Manager David White formally requesting him to produce two

reports to the Housing commission: 1) A report showing the distribution of new housing vouchers per zip code since 2016 to determine whether housing vouchers have been concentrated in specific neighborhoods; and 2) A report detailing the SMHA's justification for setting current payment standards based on the 2016 Fair Market Rate (FMR) instead of the 2022 Small Area Fair Market Rate (SAFMR). (Commissioner Gray)

d. Letter to City Manager

Discussion and possible action regarding Santa Monica Housing Authority submitting a letter to City Manager David White, copying the SMHA board, requesting the following: 1) Setting up an electronic meeting account for the Resident Advisory Board (RAB) and scheduling four RAB meetings for the year, the first to occur within 30 days of the date of the letter; 2) SMHA sending a letter to all 1700 SMHA program participants announcing the convening of an RAB meeting to discuss the Annual and Administrative Plans, including the date and time of the first four RAB meetings and all relevant electronic meeting information; and 3) SMHA providing support staff to a) set up the RAB video meeting platform b) create a website for RAB c) establish a telephone number that SMHA program participants can call to receive updates about the RAB [[attachment](#)]. (Vice Chair Marasco)

e. Inviting State and Federal Speakers

Discussion and possible action regarding inviting an HCD speaker and HUD Office of the Fair Housing and Equal Opportunity (FHEO) Principal Deputy Assistant Demetria McCain to speak about fair housing in the May or June 2022 Housing Commission meeting [[attachment1](#); [attachment2](#); [form](#)]. (Vice Chair Marasco)

f. Amending Bylaws

Discussion and possible action regarding amending Housing Commission bylaws to expand and clarify the agenda development and approval process and clarify the procedure to follow when Chair, Vice-Chair and/or Commissioners disagree on agenda content. (Vice Chair Marasco)

10. Public Input: Public input is permitted only on items not on the agenda that are within the subject matter jurisdiction of the body. State law prohibits the body from taking any action on items not listed on the agenda, including issues raised under this agenda item. (Can be omitted for special meetings.)

Adjournment

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS:

- Treat everyone courteously
- Listen to others respectfully
- Give open-minded consideration to all viewpoints
- Focus on the issues and avoid personalizing debate
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

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This agenda is subject to change up to 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. Please check the agenda prior to the meeting for any changes.