



**MINUTES**  
**HOUSING COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS**  
**1685 Main Street, Room 250**  
**Santa Monica, CA 90401**  
**Thursday, November 7, 2024**  
**6:00 PM**

**Call to Order**

Chair Gordon called the meeting to order at 6:10 p.m.

**Roll Call**

The following persons were recorded in attendance by the Recording Secretary:

Present: Commissioner Lynch, Commissioner Wells, Vice Chair Borresen, Chair Gordon

Absent: Commissioner Marasco, Commissioner Gray, Commissioner Gomez

Also present: Ivette Gomez (Staff Assistant III)

**1. Public Input (Non-Agenda Items):**

Member of the public Kay Arnold commented on various Housing issues.

**2. Public Input (Agenda Items Under SPECIAL AGENDA ITEMS and CONSENT CALENDAR Only)**

None

### 3. Special Agenda Items

- a. Announcements

### 5. Consent Calendar

- a. [September 5, 2024 Minutes](#)
- b. [October 15, 2024 Minutes](#)

Vice Chair Borresen moved and Commissioner Wells seconded a motion to approve the September 5, 2024 Minutes. Voice vote; motion passes unanimously.

Commissioner Lynch moved and Vice Chair Borresen seconded a motion to approve the October 15, 2024 Minutes. Voice vote; motion passes unanimously

### 6. Public Input on Remaining Agenda Items

None

### 9. Staff Administrative Items

- a. Discussion, planning and possible action regarding approved 2024-2025 Housing Commission Annual Work Plan and 2024-2025 Ad Hoc Subcommittees (Attachments: [Housing Commission 2024-2025 Annual Work Plan](#), [Housing Commission 2024-2025 Ad Hoc Subcommittees](#), [Calendar for Subcommittees](#).)

Housing Commission 2024-25 Annual Work Plan - change I.G.4 to read 'Explore 5% rental tax on new construction.'

- b. Discussion and possible action regarding the Housing Commission Annual Evaluation and possible creation of ad hoc subcommittee (Attachments: [2023 Housing Commission Evaluation](#), [Housing Division updates and workplan for the Housing Commission](#), [Annual Evaluation template](#), [Housing Commission 2024-25 Draft Evaluation/Workplan](#))

Chair Gordon moved and Commissioner Wells seconded a motion to have Commissioner Gray, Commissioner Marasco, and Chair Gordon

complete the Annual Evaluation/Work Plan and turn it in to staff by November 15<sup>th</sup>. Voice vote; motion passes unanimously.

### 13. Housing Commission Member Discussion Items

- a. Discussion and possible action regarding changing the Housing Commission meeting start time to 6:15pm to accommodate all commissioners' schedules (Vice Chair Borresen)

Vice Chair Borresen moved and Commissioner Lynch seconded a motion to change the meeting start time to 6:15 pm for all future meetings until further notice. Voice vote; motion passes unanimously.

- b. Discussion and possible action regarding future agenda planning
- c. Discussion and possible action regarding Housing Commission retreat (Attachment: [Notes on retreat](#)) (Chair Gordon)

Item 13c was tabled to a future meeting

### Adjournment

Chair Gordon adjourned the meeting at 7:03 p.m.

Attest:

Approved:

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(Name)

(Name)

Secretary

Chair