



**MINUTES**  
**HOUSING**  
**REGULAR MEETING**  
**VIA TELECONFERENCE**  
**Thursday, September 1, 2022**  
**6:00 pm**

Call to Order

Chair Gray called the meeting to order at 6 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

Present: Commissioner Hilton, Commissioner Hamilton (Logged out at 10:50 p.m), Commissioner Gomez, Commissioner Borresen, Commissioner Evarts (Logged out at 10:03 p.m.), Vice Chair Marasco, Chair Gray

Absent:

Also present: Alex Elliot (Chair to the Disabilities Commission), Noe Mendoza (Staff Assistant III)

1. Special Agenda Items
  - a. Discussion and possible action regarding Santa Monica ADA/Section 504 Coordinator position(s) with guest Alex Elliot, Chair of the Disabilities Commission

#### 4. Continued Items-

- a. Discussion and possible additional recommendations to City Council/SMHA Board regarding best means of facilitating a functioning SMHA Resident Advisory Board (RAB)

Commissioner Evarts motions to adopt the recommendations as described in the last 20 minutes or so, including the affirmation of Vice Chair Marasco, Commissioner Hilton, and Chair Gray as constituting a CAB Housing Commission Subcommittee. Seconded by Commissioner Gomez.

- Recommending a CAB instead of a RAB to involve most possible people.
  - 7-15 people is initial recommendation but will allow new formed group to decide number of representatives
- Want the housing authority to set the initial meeting and send out invitation to everyone.
- Would like a Housing Commission Subcommittee to be at the CAB meeting to be a resource for them.
- Invite Denise McGranahan, or other reasonably independent legal services, to be legal resources to them
- CAB is to be created as a resident organization that represents the interests of the Santa Monica Housing Authority program participants at large and participates in the annual and five-year planning process.
- Recommend a mission along the lines of insuring that the Housing Authority Clients Actively participate in the decision-making process regarding Housing Authority Policies and Procedures and are actively engaged in their community
- CAB Propose its own annual budget, however they recommend that the Housing Authority cover the cost of a website, domain name and host so that the RAB members can have email addresses that are not with the City. Outlay for the initial website design. A dedicated Phone number with TDD and TTY accessibility. Covering 1-2 surveys a year to all clients. Agreeing to a physical City mailbox. Cover the cost of a zoom account for meetings and an online fax account. Translation support at meetings as needed. Mailing costs. CAB materials (information about the CAB) be included in all new client onboarding materials.
- CAB should adopt their own bylaws that should then be included in the administrative plan.

- Recommend that the CAB, in consultation with the legal resources that we are offering them or others, create a memorandum of understanding between them and the Housing Authority Board and possibly the Housing Authority. Also recommending that the MOU be incorporated into the Housing Authority Board Bylaws and the administrative plan in its entirety.
- Recommend that they offer a \$50 stipend for CAB per meeting
- Staff are not required for any meetings and should not be there unless invited. All of this will be paid for by Housing Authority (federal money)

Ayes: Commissioner Hilton, Commissioner Gomez, Commissioner Borresen, Commissioner Evarts, Vice Chair Marasco, Chair Gray

Noes:

Abstain:

Absent: Commissioner Hamilton

Motion passes

- b. Presentation, discussion, and possible adoption of Ad Hoc Work Plan Subcommittee proposed Housing Commission 2022–2023 Work Plan
- Commissioner Hamilton motions to remove items 1.3 in it's entirety and 2.1a and 2.1b from the work plan. Seconded by Commissioner Hilton.
    - Chair Gray states that it is a clear conflict of intertest that Commissioner Hamilton is involved with this Work Plan section, and will reject his motion on the basis of conflict of interest. Commissioner Gomez also states that it is a clear conflict of interest. This is a matter for the City Attorney's Office.
  - Commissioner Hilton: "Yes, I'd like to offer the motion, but stated differently, that our mission statement, our Housing Commission mission statement, says we support a variety of housing types. Project housing is not defined as segregation. In fact, it helps to integrate neighborhoods and the city, and it's an alternative, an option to inclusionary and rental subsidies. So I would motion the same as the commissioner that 1.3 A, B, C and 2.1 A and B, we delete them from the work plan. Thank you "
    - Chair Gray has stated that she will exclude Commissioner Hamilton from this vote and participation in this motion, which includes the ability to second.

- There is no second. The motion fails.
- Commissioner Borresen motions to propose an amendment to determine a Santa Monica AML being added as 1.1a; the current "a" becoming "b", and the current "b" becoming "c". Second by Vice Chair Marasco.

Ayes: Commissioner Borresen, Commissioner Gomez, Vice Chair Marasco, Chair Gray

Noes: Commissioner Hilton

Abstain: Commissioner Hamilton

Absent: Commissioner Evarts

Motion passes

- Borresen motions to adopt Section 1, Affordable Housing items 1.1 through 1.5, inclusive of the amendment that just passed. Second by Commissioner Gomez.
  - Chair Gray has recused Commissioner Hamilton from this vote. Commissioner Hamilton states that he is not recused from this vote.
  - Will receive clarification from the City Attorney's Office on whether or not Commissioner Hamilton has a conflict of interest.

Ayes: Commissioner Gomez, Commissioner Borresen, Vice Chair Marasco, Chair Gray

Noes: Commissioner Hilton, Commissioner Hamilton

Abstain:

Absent: Commissioner Evarts

Motion passes

- Commissioner Borresen motions to adopt Section 2. Seconded by Vice Chair Marasco.

Ayes: Commissioner Gomez, Commissioner Borresen, Commissioner Hilton, Vice Chair Marasco, Chair Gray

Noes:

Abstain:

Absent: Commissioner Evarts, Commissioner Hamilton

Motion passes

- Vice Chair Marasco motions to adopt Section 3. Seconded by Commissioner Gomez.

Ayes: Commissioner Gomez, Commissioner Borresen, Commissioner Hilton, Vice Chair Marasco, Chair Gray

Noes:

Abstain:

Absent: Commissioner Evarts, Commissioner Hamilton

Motion passes

- Commissioner Borresen motions to adopt Section 4. Seconded by Commissioner Gomez.

Ayes: Commissioner Gomez, Commissioner Borresen, Commissioner Hilton, Vice Chair Marasco, Chair Gray

Noes:

Abstain:

Absent: Commissioner Evarts, Commissioner Hamilton

Motion passes

- Commissioner Gomez motions to adopt Section 5. Seconded by Vice Chair Marasco

Ayes: Commissioner Gomez, Commissioner Borresen, Commissioner Hilton, Vice Chair Marasco, Chair Gray

Noes:

Abstain:

Absent: Commissioner Evarts, Commissioner Hamilton

Motion passes

## 9. Housing Commission Member Discussion Items

- a. Discussion and possible recommendations to City Council/SMHA Board regarding improved qualification criteria and search parameters for SMHA staff vacancies, and contracting a professional recruiter for specialized talent acquisition

Commissioner Borresen motions to approve these recommendations to the Santa Monica Housing Authority Board at their September 13<sup>th</sup> meeting with the stipulation that Vice Chair Marasco will include advertisements from other jurisdictions as addendum to this recommendation for illustrative purposes. Seconded by Commissioner Gomez.

Ayes: Commissioner Hilton, Commissioner Gomez, Commissioner Borresen, Vice Chair Marasco, Chair Gray

Noes:

Abstain:

Absent: Commissioner Evarts, Commissioner Hamilton

Motion passes

- b. Discussion and possible revision of Housing Commission mission statement

Chair Gray moves to table 9b until their next meeting. There are no objections.

Adjournment

Chair Gray adjourned the meeting at 11:59 p.m.

Attest:

Approved:

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(Name)

(Name)

Secretary

Chair