



**MINUTES**  
**HOUSING COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS**  
**1685 Main Street, Room 250**  
**Santa Monica, CA 90401**  
**Thursday, September 5, 2024**  
**6:00 PM**

**Call to Order**

Chair Gordon called the meeting to order at 6:07 pm

**Roll Call**

The following persons were recorded in attendance by the Recording Secretary:

Present: Commissioner Gray, Commissioner Lynch, Commissioner Wells (arrived 6:17 PM), Vice Chair Borresen, Chair Gordon

Absent: Commissioner Marasco, Commissioner Gomez

Also present: Alana Riemermann (Senior Human Services Analyst), Ivette Gomez (Staff Assistant III)

**1. Public Input (Non-Agenda Items):**

Members of the public Sheila Finley, Kay Arnold, and Keisha Woods commented on various Housing issues.

**2. Public Input (Agenda Items Under SPECIAL AGENDA ITEMS and CONSENT CALENDAR Only)**

None

**3. Special Agenda Items**

a. Announcements

1. EAH Housing event
2. Commissioners read & sign memo regarding code of ethics and rules
3. Additional board and commission member workplace violence training

b. Welcome incoming Chair and Vice Chair

- c. Presentation by Rachel Evans Behl on Santa Monica's Aging & Disability Action Plan and spreading awareness to the community about the opportunity to apply for the Action Plan Advisory Committee. Followed by discussion and possible action (Attachment: [Presentation slides](#))

**5. Consent Calendar**

- a. [August 1, 2024 Minutes](#)

Commissioner Gray moved and Chair Gordon seconded a motion to approve the August 1, 2024 Minutes. Voice vote; motion passes unanimously.

**6. Public Input on Remaining Agenda Items**

None

**9. Staff Administrative Items**

- a. Discussion, planning and possible action regarding approved 2024-2025 Housing Commission Annual Work Plan and 2024-2025 Ad Hoc Subcommittees (Attachments: [Housing Commission 2024-2025 Annual Work Plan](#), [Housing Commission 2024-2025 Ad Hoc Subcommittees](#))

Chair Gordon was added to the Landlord Subcommittee.

Commissioner Gray moved and Commissioner Lynch seconded a motion to amend the 2024-25 Housing Commission Workplan to include the proposal that is the Housing Commission recommend imposing a 5% gross rental tax on all new construction market rate housing with proceeds to support affordable homeownership in Santa Monica. Voice vote; motion passes unanimously.

Commissioner Gray moved and Commissioner Wells seconded a motion to table the rest of item 9a to a future meeting. Voice vote; motion passes unanimously.

- b. Discussion and possible action regarding the Housing Commission Annual Evaluation and possible creation of ad hoc subcommittee ([Attachment: Annual Evaluation template](#))

Item 9b is continued to a future meeting

### **13. Housing Commission Member Discussion Items**

- a. Discussion and possible action regarding proposal that Housing Commission recommend imposing a 5% gross rental tax on all new construction market rate housing with proceeds to support affordable homeownership in Santa Monica (Vice Chair Borresen) ([Attachment: Draft recommendation](#))

Vice Chair Borresen withdrew item 13a

- b. Discussion and possible action regarding changing the time limit for all public comments for future meetings (Vice Chair Borresen)

Commissioner Gray moved and Commissioner Wells seconded a motion to change the maximum number of minutes for public comment per item from 5 minutes to 3 minutes, not to exceed the 6 minutes total allowed. Voice vote; motion passes unanimously.

- c. Discussion and possible action regarding starting meetings at 6:15pm to accommodate all commissioners' schedules (Vice Chair Borresen)

Commissioner Gray moved and Chair Gray seconded a motion to table item 13c to a future meeting. Voice vote; Commissioner Lynch abstains; motion passes with 4 votes in favor.

d. Discussion and possible action regarding Housing Commission retreat (Chair Gordon)

Commissioner Gray moved and Chair Gordon seconded a motion to table item 13d to a future meeting. Voice vote; motion passes unanimously.

### Adjournment

Chair Gordon adjourned the meeting at 8:01 PM

Attest:

Approved:

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(Name)

(Name)

Secretary

Chair