



## **MINUTES**

### **HUMAN SERVICES COMMISSION**

#### **REGULAR MEETING**

#### **SMI TRAINING ROOM**

**330 Olympic Drive, Santa Monica, CA 90401**

**Wednesday, April 10, 2024**

**3:00 PM**

#### **Call to Order**

Chair Leddy called the meeting to order at 3:01 p.m.

#### **Pledge of Allegiance**

The Pledge of Allegiance was omitted due to no flag present.

#### **Roll Call**

The following persons were recorded in attendance by the Recording Secretary:

Present: Commissioner Willa Wells, Commissioner Marie Manvel, Commissioner Tamara Kagel (left at 4:30 PM), Vice Chair Castanon, Chair Bruce Leddy

Absent: Commissioner Alexis Hemphill-Elsea (unexcused), Commissioner Susan Einbinder (excused), Commissioner Giselle Yilmazer (excused)

Also Present: Natasha Guest Kingscote (Human Services Administrator), Marc Amaral (Administrative Services Officer), Ivette Gomez (Staff Assistant III)

**1. Public Input (Non-Agenda Items)**

None

**2. Public Input (Agenda Items Under SPECIAL AGENDA ITEMS and CONSENT CALENDAR Only)**

None

**3. Special Agenda Items**

- a. Swearing-In Commissioner Giselle Yilmazer

This item was tabled for the next meeting

- b. Update from the Chair and Vice Chair on [outreach efforts](#)  
c. Presentation from The People Concern CEO John Maceri, with discussion to follow

**5. Consent Calendar**

- a. [January 10, 2024 Minutes](#)

Commissioner Kagel moved and Vice Chair Castanon seconded a motion to approve the January 10, 2024 Minutes with the edit to make a note that there was no flag at the meeting location.

Voice vote; motion passes unanimously.

**6. Public Input On Remaining Agenda Items**

None

**7. Study Session**

- a. Update on development of the FY 2024-25 Exception-Based Budget (Marc Amaral, Administrative Services Officer)  
b. Update on Department/Division Priorities (Human Services Division Staff)

Commissioner Tamara Kagel left at 4:30 PM. The commission did not have quorum to proceed, thus, the meeting was adjourned.

**9. Staff Administrative Items**

- a. Discussion and possible action on approving the [Human Services Commission Bylaws](#)

- b. Discussion and possible action on existing Ad-Hoc committees, and potentially creating new Ad-Hocs, including a Budget Ad-Hoc
- c. "Brainstorm Session" - Discussion and possible action on ways to improve and expand HSC's standing and involvement in addressing critical needs in Santa Monica as defined by the Commission's purview
- d. Discussion and possible action to send a follow-up letter to Council, on the increase to meeting frequency to bi-monthly

#### Adjournment

The meeting was adjourned at 4:30 PM due to no quorum.