



MINUTES

HUMAN SERVICES COMMISSION

REGULAR MEETING

SMI TRAINING ROOM

330 Olympic Drive, Santa Monica, CA 90401

Wednesday, July 10, 2024

3:00 PM

Call to Order

Chair Leddy called the meeting to order at 3:03 pm

Roll Call

Present: Commissioner Kagel (arrived 3:06 pm), Commissioner Yilmazer, Commissioner Nguyen, Commissioner Manvel, Commissioner Einbinder, Vice Chair Castanon, Chair Leddy

Absent: Commissioner Willa Wells (unexcused)

Also present: Natasha Guest Kingscote (Human Services Administrator), Ivette Gomez (Staff Assistant III)

1. Public Input (Non-Agenda Items):

None

2. Public Input (Agenda Items Under SPECIAL AGENDA ITEMS and CONSENT CALENDAR Only):

None

3. Special Agenda Items

- a. Swearing-In Commissioner Giselle Yilmazer and Krystina Nguyen

Commissioner Yilmazer and Nguyen were sworn in on July 10, 2024

5. Consent Calendar:

- b. [April 10, 2024 Minutes](#)

Commissioner Einbinder moved and Vice Chair Castanon seconded a motion to approve the April 10, 2024 Minutes, with the change, if possible, that the minutes reflect that Commissioner Einbinder and Commissioner Yilmazer's absences were excused.

Voice vote; motion passes unanimously.

6. Public Input On Remaining Agenda Items:

None

7. Study Session:

- a. Update from Human Services Division Staff

Human Services Administrator, Natasha Guest Kingscote, provided an update on the Human Services Division.

9. Staff Administrative Items:

- a. Discussion and possible action on approving the [Human Services Commission Bylaws](#)

Commissioner Einbinder moved and Commissioner Marvel seconded a motion to approve the Human Services Commission Bylaws with the following edits: Rule 2 – revise to indicate that meetings occur quarterly and specify the four months when the meetings take place; Rule 7 (f) – capitalize 'Consent Calendar' in the last sentence and add a period; Rule 8 & Rule 10 – change 'Secretary' to 'Staff Liaison'; Rule 13 (c) – add comma after 'raised by another member'; Rule 16 Registration (a) – in the last sentence, add 'the' after 'may only be heard with'.

Voice vote; motion passes unanimously.

- b. "Brainstorm Session" – Discussion and possible action on ways to improve and expand HSC's standing and involvement in addressing critical needs in Santa Monica as defined by the Commission's purview
- c. Discussion and possible action to send a follow-up letter to Council, on the increase to meeting frequency to bi-monthly

13. Human Services Commission Discussion Items:

- a. Discussion and possible action on existing Ad-Hoc committees, and potentially creating new Ad-Hocs, including a Budget Ad-Hoc and an [Aging and Disability Strategic Planning Ad-Hoc](#)

Chair Leddy moved and Commissioner Einbinder seconded a motion to dissolve the existing ad hocs.

Voice vote; motion passes unanimously.

Commissioner Kagel moved and Vice Chair Castanon seconded a motion to accept the following ad-hocs:

1. Homelessness & Behavioral Health Ad Hoc: Commissioners Einbinder, Kagel, and Leddy
2. Budget Ad Hoc: Commissioners Castanon, Manvel, and Einbinder
3. People w/ Vulnerabilities Ad Hoc: Commissioners Nguyen and Castanon
4. LADAP AD Hoc: Commissioners Manvel, Yilmazer, and Leddy

Voice vote; motion passes unanimously.

- b. Discussion and possible action to set a special meeting date in August or September

The commission agreed to have a special meeting on Tuesday, September 3rd at 3pm. No motion.

Adjournment

Chair Leddy adjourned the meeting at 5:22pm

Attest:

Approved:

(Name)

(Name)

Secretary

Chair