



**SPECIAL MEETING AGENDA  
JOINT MEETING OF THE SANTA MONICA PUBLIC LIBRARY BOARD  
FRIENDS OF THE SANTA MONICA PUBLIC LIBRARY**

SANTA MONICA MAIN PUBLIC LIBRARY  
601 SANTA MONICA BLVD  
SANTA MONICA, CA 90401  
COMMUNITY ROOM,  
SECOND FLOOR

**WEDNESDAY, FEBRUARY 21, 2024  
7:00 P.M.**

NOTICE IS HEREBY GIVEN that a special meeting of the SANTA MONICA PUBLIC LIBRARY BOARD will be held at 7:00 p.m., on WEDNESDAY, FEBRUARY 21, at SANTA MONICA MAIN PUBLIC LIBRARY, 601 SANTA MONICA BLVD, SANTA MONICA, CA 90401, in the COMMUNITY ROOM, SECOND FLOOR, for the purpose of only conducting the following business:

Call to Order  
Roll Call

Please note that Agenda Items may be reordered during the meeting at the discretion of the body.

- 1. Public Input**
- 2. Special Agenda Items**
  - a. Literacy Education for Adults and Families (LEAF)
    - i. Tara Crow, Literacy Program Assistant
  - b. Secretary's Report
    - i. Erica Cuyugan, City Librarian
  - c. Main Library Café Design Project update
    - i. Erica Cuyugan, City Librarian

3. **Consent Calendar:** All items will be considered and approved in one motion unless removed by a member for discussion.
  - a. June 8, 2023, minutes
  - b. December 14, 2023, minutes
  - c. January 11, 2024, minutes
4. **Public Input on Remaining Agenda Items**
5. **Library and Friends Board Member Discussion Items**
  - a. Discussion of collaborative opportunities: Poet Laureate Program, National Library Week or a fall event.
    - i. Judith Meister, Chair
  - b. Request to form ad hoc committee for collaborative program or event
    - i. Judith Meister, Chair

Adjournment

**STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS:**

- Treat everyone courteously
- Listen to others respectfully
- Exercise self-control
- Give open-minded consideration to all viewpoints
- Focus on the issues and avoid personalizing debate
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

All board and commission meetings are recorded and posted on the City's website as part of the official meeting record.

**This agenda is available in alternate formats upon request.** The Santa Monica Public Library is wheelchair accessible. If you require any special disability related accommodations (i.e. sign language interpreting, access to an amplified sound system, etc.), please contact the Administration Office, Santa Monica Public Library at (310) 458-8600 or [priscilla.bouvet@santamonica.gov](mailto:priscilla.bouvet@santamonica.gov) at least 7 days prior to the scheduled meeting.

**Translation service available upon request.** Please contact the Administration Office, Santa Monica Public Library at (310) 458-8606 or [priscilla.bouvet@santamonica.gov](mailto:priscilla.bouvet@santamonica.gov) at least 72 hours prior to the scheduled meeting.

**Transportation Information:** Big Blue Bus Lines 1, 5 and 7 and the Metro Expo Line serves City Hall. Parking is available in the Main Library underground parking structure (validation free), surface parking lot and street parking off 6th Street, 7th Street and Santa Monica Blvd.