



**REGULAR MEETING MINUTES
SANTA MONICA PUBLIC LIBRARY BOARD**

**SANTA MONICA MAIN PUBLIC LIBRARY
601 SANTA MONICA BLVD
SANTA MONICA, CA 90401
ADMINISTRATIVE CONFERENCE ROOM,
SECOND FLOOR**

**THURSDAY, APRIL 11, 2024
MEETING BEGINS AT 6:00 P.M.**

Call to Order

Chair Meister called the meeting to order at 6:05 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:
List in order called during the meeting.

Present: Boardmember Lucien Plauzoles, Chair Judith Meister, and Boardmember Jason Lin

Absent: Vice Chair Dana Newman and Boardmember Antonio Spears

Also present: Erica Cuyugan, City Librarian
Cecilia Tovar, Assistant City Librarian
Priscilla Bouvet, Executive Admin. Assistant

2. Special Agenda Items

- a. Poet Laureate update
 - i. Karen Reitz, Librarian III – Adult & Neighborhood Services

Reitz shared the process and selection of Santa Monica’s first Poet Laureate, Anne Carmack. A total of 30 applications were received and reviewed by a committee that included members from the Library and Friends Board, Recreation and Arts Department staff, and Teen Council library volunteers. To celebrate, library staff created Poetry Take and Make Kits, and planned a reception for the community to meet Anne Carmack.

- b. Arts & Literacy Festival
 - i. Emily Burton, Librarian III – Youth & Family Services

Burton invited board members to the Arts & Literacy Festival which would include storytimes, robotic activities, and performers.

- c. Secretary’s Report (not agendized)
 - i. Erica Cuyugan, Director of Library Services

The following components of the Secretary’s Report were highlighted:

- Proclamations for National Library Week and National Poetry Month presented by City Council
- Human Library
- Introduction of Limited Use Card

3. Consent Calendar: All items will be considered and approved in one motion unless removed by a member for discussion.

- a. Staff recommends approval of the following Library Board meeting minutes:
 - i. February 8, 2024
 - ii. March 14, 2024

No discussion. Items tabled for the June meeting.

5. Staff Administrative Items

- a. Review and approve recommended changes to the Library Rules of Conduct brought forward by the City Attorney’s Office.
 - i. Erica Cuyugan, City Librarian

MOTION

Plauzoles moved and Lin seconded the motion to approve recommended changes in concept to the Library Rules of Conduct. The motion was approved by the following vote:

AYES: Plauzoles, Meister and Lin

NOES: None

ABSTAINING: None

ABSENT: Newman and Spears

- b. Review and approve recommended changes to the Library Film Policy brought forward by Administration.
 - i. Erica Cuyugan, City Librarian

Cuyugan introduced recommended changes to the Library Film Policy to align with City practices and First Amendment rights.

MOTION

Plauzoles moved and Lin seconded the motion to approve recommended changes to the Library Film Policy. The motion was approved by the following vote:

AYES: Plauzoles, Meister and Lin

NOES: None

ABSTAINING: None

ABSENT: Newman and Spears

6. Library Board Member Discussion Items

- a. Report back on discussion with Laurie Brenner regarding Santa Monica Daily Press Letter to the Editor: What has happened to the Santa Monica Library?
 - i. Judith Meister, Chair

Meister reported on a discussion she had with Ms. Brenner regarding her Letter to the Editor in the Santa Monica Daily Press, and primary concern for delays in making new books available. Cuyugan also had the opportunity to connect with Ms. Brenner and provide insight on the library's budget, and the processing and circulating of materials. The use of volunteers was discussed in order to provide support, but ultimately not something the library can pursue due to staff limitations and resources available.

Adjournment

Boardmember Plauzoles adjourned the meeting at 7:05 pm.

Attest:

DocuSigned by:

Erica Cuyugan

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Erica Cuyugan

Secretary

Approved:

Signed by:

Judith Meister

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Judith Meister

Chair