



**SPECIAL MEETING MINUTES
SANTA MONICA PUBLIC LIBRARY BOARD**

**FAIRVIEW BRANCH LIBRARY
2101 OCEAN PARK BLVD
SANTA MONICA, CA 90405
COMMUNITY ROOM**

**THURSDAY, AUGUST 8, 2024
MEETING BEGINS AT 6:00 P.M.**

Call to Order

Vice Chair Newman called the meeting to order at 6:12 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:
List in order called during the meeting.

Present: Vice Chair Dana Newman, Boardmember Daniel Cody, Boardmember Antonio Spears, and Boardmember Jason Lin.

Absent: Chair Judith Meister

Also present: Erica Cuyugan, Director of Library Services
Susan Lamb, Principal Librarian – Branch & Neighborhood Services
Nancy Bender, Librarian III – Branch Services
Andrea Leiva, Library Literacy Program Assistant

1. Special Agenda Items

- a. Walking tour of Fairview Branch
 - i. Erica Cuyugan, Director of Library Services

Nancy Bender led a tour of Fairview Branch and shared statistics highlighting near 7,000 visitors to a self-service location. Staff have worked hard by hosting open houses, story times, and increasing programming, and letting its community know Fairview's is open for self-service.

- b. Literacy Services at Fairview Branch Library
 - i. Andrea Leiva, Literacy Services

The ESL and literacy program is now offered at Fairview Branch, thanks to a grant from the State Library. Services will include new one-on-one tutoring for intermediate advanced learners. Through feedback, learners expressed a desire to have tutoring based on individual needs and goals.

- c. Secretary's Report
 - i. Erica Cuyugan, Director of Library Services

The following components of the Secretary's Report were highlighted:

- Workplace Violence Prevention Plan being established across the city
- Launching of Los Angeles Times and New York Times newspaper for viewing at the Main Library
- Summer Reading
- Twilight movie night with library teens
- Ukulele Concert and Stru-along
- One Book, One Country discussion
- Virginia Avenue Park Next Steps 2024

2. **Consent Calendar:** All items will be considered and approved in one motion unless removed by a member for discussion.

Staff recommends approval of the following Library Board meeting minutes:

- a. May 9, 2024 special minutes
- b. June 13, 2024 minutes
- c. July 17, 2024 special minutes

MOTION

Lin moved and Spears seconded a motion to approve the May 9, 2024, June 13, 2024, and July 17, 2024 minutes.

AYES: Spears, Meister, Newman, and Cody

NOES: None

ABSTAINING: None

3. Library Board Member Discussion Items

- a. Liaison to the Friends Board report
 - i. Antonio Spears, Boardmember

Antonio gave an update on the Friends subcommittee work to identify funding levels for Friends memberships.

Erica Cuyugan gave an update on the Café space demolition work. The next step includes placing a temporary wall that will allow the space to be used for programs.

- b. Board invitation to upcoming library events and efforts
 - i. Erica Cuyugan, Director of Library Service

Board members were invited to support the Library Staff In-Service Day and Banned Books Trivia Night at Solidarity Restaurant.

- c. Attendance at this year's California Library Association (CLA) Conference
 - i. Erica Cuyugan, Director of Library Services

Board members expressed interest in attending this year's CLA Conference.

- d. Discussion of nationwide current library trends


Jason Lin noted an interesting article regarding affordable housing advocacy in New York, where developers were asked to build libraries in new affordable housing buildings.

Adjournment

MOTION

Newman moved and Spears seconded motion to adjourn meeting at 7:45 pm. Motion passed unanimously.


Attest:

DocuSigned by:

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Erica Cuyugan

Secretary

Approved:

Signed by:

62886E1FG56A41C...

Dana Newman

Vice Chair