



## MINUTES

### SANTA MONICA PUBLIC LIBRARY BOARD

#### MONTANA AVENUE BRANCH LIBRARY

1704 MONTANA AVENUE

SANTA MONICA, CA 90403

COMMUNITY ROOM

**THURSDAY, SEPTEMBER 12, 2024**

**MEETING BEGINS AT 6:00 P.M.**

#### Call to Order

Chair Judith Meister called the meeting to order at 6:05 p.m.

#### Roll Call

The following persons were recorded in attendance by the Recording Secretary:  
List in order called during the meeting.

Present: Boardmember Jason Lin, Boardmember Antonio Spears, Chair Judith Meister, Vice Chair Dana Newman, and Boardmember Daniel Cody.

Absent: None

Also present: Erica Cuyugan, Director of Library Services  
Priscilla Bouvet, Executive Admin. Assistant  
Bobby Tsui, Librarian II

## 1. Special Agenda Items -

- a. Walking tour of Montana Avenue Branch Library
  - i. Bobby Tsui, Librarian II

Bobby Tsui led a tour of Montana Avenue Branch library from 6:06pm to 6:28pm.

- b. Presentation of 2024-25 Library Priorities

Erica Cuyugan presented the 2024-25 Library Priorities, identifying Community Engagement, Equity and Inclusion, Safety and Security, Facilities and Infrastructure, and Cardholder benefits as a focus.

- c. Secretary's Report
  - i. Erica Cuyugan, Director of Library Services

The following components of the Secretary's Report were highlighted:

- Housing and Human Services Aging and Disability Action Plan
- Santa Monica welcomes Cirque du Soleil's Kooza
- Collaboration with Big Blue Bus for Library Card Sign-Up Month
- Banned Books Week and Trivia Night
- Lego Club is back at the library
- SMPL at the Beach welcomed 313 visitors this summer
- Tomato Time 2

## 2. Library Board Member Discussion Items-

- a. Report from Friends Board Liaison
  - i. Antonio Spears, Boardmember

Antonio Spears shared ongoing efforts to identify membership levels and incentives for new members. Antonio invited board members to the upcoming Banned Books Trivia and Friends mixer in the new year.

Daniel Cody expressed interest in attending an upcoming Friends Board meeting and sharing recommendations for the Friends website.

- b. Attendance at this year's California Library Association (CLA) Conference
  - i. Judith Meister, Chair

Board members Judith (10/18), Daniel (10/18), Antonio (10/17) and Jason (10/17) confirmed their attendance to this year's CLA Conference.

- c. Discussion of the October Library Board meeting date and invitation to attend the Library's Staff In-Service Day.
  - i. Judith Meister, Chair

The Board discussed keeping their regularly scheduled board meeting for Thursday, October 10, with changes to the location and time. The new location being the Annenberg Beach House and new time of 1:30 p.m. This change would allow board members to keep their monthly meeting and allow board members and staff to attend the Library In-Service Day activities.

- d. Reading and acknowledgement of Resolution No. 11605, for newly adopted rules applicable to board and commission members.
  - i. Priscilla Bouvet, Board Liaison

Highlights of Resolution No. 11605 were reviewed. An electronic copy of the resolution will be sent to board members for review. Once reviewed, board members will complete and submit the signed acknowledgement form to Library Administration.

- e. Discussion and completion of Library Board Annual Report for FY 2023-24, in accordance with Resolution No. 11510.
  - i. Priscilla Bouvet, Board Liaison

Board members asked to review a copy of the updated annual report and return with edits and questions, and the following board meeting.


- f. Discussion of nationwide current library trends

Judith Meister shared an article on the Freedom to Read Act being submitted for Governor Newsom's approval, requiring all public libraries receiving state funds to adopt and maintain a collection policy identifying process for community members to express concerns for public materials by January 2026.

## Adjournment

Chair Judith Meister adjourned the meeting at 7:41 p.m.


Attest:

DocuSigned by:  
  
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Erica Cuyugan

Secretary

Approved:

Signed by:  
  
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Judith Meister

Chair