



**SPECIAL MINUTES**

**SANTA MONICA PUBLIC LIBRARY BOARD**

**ANNENBERG COMMUNITY BEACH HOUSE  
415 PACIFIC COAST HWY  
SANTA MONICA, CA 90402  
PATIO AREA**

**THURSDAY, OCTOBER 10, 2024  
MEETING BEGINS AT 1:30 P.M.**

Call to Order

Chair Judith Meister called the meeting to order at 1:33 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

List in order called during the meeting.

Present: Boardmember Jason Lin, Boardmember Daniel Cody, Chair Judith Meister, Vice Chair Dana Newman, and Boardmember Antonio Spears (arrived at 1:42 p.m.).

Absent: None

Also present: Erica Cuyugan, Director of Library Services  
Priscilla Bouvet, Executive Admin. Assistant

Natasha Guest Kingscote, Acting Human Services Manager  
Michelle Kennedy, BerryDunn Group  
Cadence Petros, Echo North West

1. Special Agenda Items -

- a. Homelessness Strategic Plan Presentation by Housing and Human Services Department

Michelle Kennedy with the consulting firm BerryDunn Group and Cadence Petros with Echo North West presented a draft of the Homelessness Strategic Plan. The City's Moss Adams Homelessness Study identified the need for the development of a strategic action plan for responding to recommendations to address homelessness in the city. Team members from the BerryDunn group have been visiting stakeholders in the city to share a draft of the strategic plan and gather feedback, before a final report is presented to City Council in early 2025. The Plan includes four strategic pillars: Homeless prevention, Housing, Intervention, Coordination and Communication.

- b. Secretary's Report  
i. Erica Cuyugan, Director of Library Services

Board members received the October Secretary's Report.

2. Library Board Member Discussion Items-

- a. Review of Draft Annual Report for FY 2023-24  
i. Judith Meister, Chair

Board members reviewed a draft copy of the Library Board Annual Report for FY 2023-24. The following addition was requested for Section# 6a:

Board member visitation of neighborhood groups.

b. Long-Term Agenda Planning

Cody requested the following be added to next month's board agenda:

- Discussion of new library website

c. Discussion of Nationwide Current Library Trends

No discussion.

Adjournment

Meister adjourned the meeting at 3:02 p.m.

Attest:

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*Erica Cuyugan*  
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Erica Cuyugan

Secretary

Approved:

Signed by:  
*Judith Meister*  
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Judith Meister

Chair