



## MINUTES

### CLEAN BEACHES & OCEAN PARCEL TAX CITIZENS' OVERSIGHT COMMITTEE SPECIAL MEETING

CIVIC CENTER PARKING STRUCTURE, 330 OLYMPIC DRIVE, 2<sup>ND</sup> FLOOR, SANTA  
MONICA INSTITUTE (SMI) ROOM, SANTA MONICA

6:30 P.M., WEDNESDAY, MAY 22, 2024

#### Call to Order

Chair Oelsen called the meeting to order at 6:38 p.m.

#### Roll Call

The following persons were recorded in attendance by the Committee Secretary:

Present: Committee Members Benjamin Kay, Sami Rasromani, Vice-Chair Jim Kennedy and Chair Ashley Oelsen

Absent: Committee Member Mary Marlow

Also present: Joshua Carvalho, Staff Liaison and Principal Civil Engineer  
Maria Dacanay-Wisner, Committee Secretary

Per the City Attorney's advice, the Secretary reviewed the Committee's new agenda format to ask for Levine Act Disclosures at the beginning of all board/commission meetings.

1. **Public Input:** This is a special meeting and public input was limited to agenda items only.

2. **Public Input** (Agenda Items Under SPECIAL AGENDA ITEMS and CONSENT CALENDAR Only)

There were no public members present to speak on Special Agenda and Consent Calendar items.

3. **Special Agenda Items - NONE**

4. **Consent Calendar** – All items were considered and approved in one motion unless removed by a member for discussion.

The Consent Calendar consisted of the following items:

a) **Approval of minutes** for the November 8, 2023 and February 21, 2024, meetings, were presented.

MOTION – Committee Member Kay moved and Committee Member Rasromani approve the minutes as presented.

AYES: Committee Member Kay, Rasromani, Vice-Chair Kennedy and Chair Oelsen

NOES: None

ABSENT: Committee Member Marlow

5. **Public Input On Remaining Agenda Items**

There were no public members present to speak on the remaining agenda items.

6. **Study Session** – NONE

7. **Continued Items** – NONE

8. **Staff Administrative Items**

- a. **Staff Presentation of Quarterly Budget**, was presented along with 8.c.
- i. Budget Highlights
  - ii. Budget – Capital Improvement Projects (CIP)
  - iii. Budget – Operations
  - iv. Projected Budget (5-year)

Staff reported that: just over \$100K was expended for Capital Improvements (CIP) and over \$16.5M are available to date; CIP expenditures were for the Surface Drainage Improvements and Pico-Kenter Outfall and MS4 Projects; and \$322K in Operational expenditures continue to be spent on maintenance services the City's catch basins, stormwater Best Management Practices (BMP), permeable streets and underground cisterns.

Questions asked and answered of staff included but were not limited to: information on Indirect Cost Allocation clarification on the two Contractual Services line items, and the lack of a Revised Budget for Professional Services; and how on-going expenses will be covered if they exceed revenue.

Staff answered the Committee's questions and will report back on Indirect Cost Allocation. The Budget Report was received and filed on order of the Chair.

- b. **Staff Presentation of Project Status Reports (thru March 31, 2024)**, was presented.

Projects in progress (per Municipal Separate Storm Sewer Systems<sup>§</sup> (MS4)/ National Pollutant Discharge Elimination System (NPDES)/Enhanced Watershed Management Plan (EWMP) Requirements):

- i. Permeable Surface Alleys (**Planning Stage**)
- ii. Citywide Drainage Improvements (**Design Stage**)
- iii. MS4 Compliance Projects (**Feasibility Stage**)
  1. Storm Drain Diversion to Memorial Park (**RFP bid period closed**)
  2. Green Streets Master Plan (**Final Feasibility Study**)
  3. Pico-Kenter Outfall (**Final Feasibility Study**)

Staff reported that: they are waiting for CIP budget approval in June to resume Permeable Surface Alley projects in FY 24/25; design work for the Citywide Drainage Improvements project is 90% complete, construction is anticipated to begin in October and \$3M is allotted for the project ; as part of the Memorial Park Master Plan, a Request for Proposals (RFP) for design work on the Memorial Park project closed on May 17, 2024, proposals on the stormwater portion of the project ranged from \$475K – \$1.6M and the RFP will be awarded at City Council on August 27, 2024; staff expects to review/finalize the Feasibility Study for the Pico-Kenter Outfall project and report back at the next meeting; and planning for the Green Streets Master Plan was postponed to October to prioritize the Memorial Park and Pico-Kenter projects.

The Committee asked questions including but not limited to: whether the Pico-Kenter Project can be expedited; seeking alternative funding through grants and lobbying to reduce Measure V fund expenditures; and if the Pier bird netting has been repaired.

Staff answered the Committee's questions and will report back on the status of the Pier netting. The Status Report was received and filed on order of the Chair.

c. **Discussion of Quarterly Budget and Project Status Reports** and response to questions and comments about the report and watershed activities, was heard with item 8.a.

9. **Public Hearing** - NONE

10. **Resolution** - NONE

11. **Written Communication** - NONE

12. **Committee Member Discussion Items** - NONE


### Announcements and Next Meeting

Staff announced the celebration of Public Works Week and that SWIP Construction Manager Jason Hoang was selected as one of the Department's Employee of the Year.


The Committee's next meeting will be at 6:30 p.m. on Wednesday, August 14, 2024 at the Civic Center Parking Structure's Santa Monica Institute (SMI) Room.

**Adjournment** -Chair Oelsen adjourned the meeting at 7:37 p.m.

Attest:

DocuSigned by:  
  
-----  
BE7475A2249542C...  
Maria Dacanay-Wisner  
Secretary

Approved:

DocuSigned by:  
  
-----  
7A2F80C144CB447...  
Ashley Oelsen  
Chair