

PUBLIC RIGHT-OF-WAY EASEMENT DEDICATION APPLICATION

For City Use					
Dwg	. No.:	City ID:	Received By:	Date Submitted:	
Submit this form to: In person: Public Works Counter, City Hall, 1685 Main St, Rm 116, Santa Monica, CA 90401 Via email: pwpermits@smgov.net Questions?					
Contact the Engineering and Street Services Division in person or via email (above) or by calling (310) 458-8737.					
CONTACT INFORMATION	☐ Same as Name: Organizatio Address:	ondence will be se s Applicant (leave s	nt to the Contact Person. section below blank).		
N ⊢	City:			ZIP:	
TAC	Email: Phone:				
CON					
	Description of proposed easement dedication:				
ON INFORMATION	Building Permit Number(s) Related to this Dedication (XXBLD-XXXX):				
	Planning Cases Related to this Dedication (XXENT-XXXX):				
DEDICATION IN					
DED					

REQUIRED DOCUMENTS

One (1) copy of the following documents are required as part of this application:

- 1. This application, completed and signed.
- 2. A title report dated within the past 90 days. The legal description provided in the title report will be referenced in the easement agreement as **Exhibit A**. The fee owner will be listed as the Grantee in the easement agreement.
 - a. If the fee owner is a corporation/company, provide the Articles of Incorporation or other supporting documentation for the person that will be authorized to sign the easement agreement.
- 3. **Exhibit B:** A legal description prepared by a licensed land surveyor on 8.5" x 11" City title block describing the area proposed to be dedicated to the City.
- 4. **Exhibit C:** A plat map prepared by a licensed land surveyor on 8.5" x 11" City title block showing the area proposed to be dedicated to the City.
- 5. All documents referenced in Exhibits A and B (e.g., resolutions, tracts maps, etc. recorded with Los Angeles County)

An AutoCAD template of the City title block is available on the Civil Engineering website at smgov.net/engineering.

I declare under penalty of perjury (under the laws of the United States of America) that the information disclosed in this application is true and correct.					
Signature	Date				
Print Name and Title					