



PUBLIC RIGHT-OF-WAY 6409(a) PERMIT APPLICATION

Applications accepted by appointment only. For details on submittal requirements, visit [the City's website](#).

GENERAL INFORMATION

APPLICANT

Company: _____
Address: _____
City: _____ State: _____ ZIP: _____

CONTACT PERSON

All correspondence will be sent to the Contact Person listed below.

The Contact Person is an agent of the Applicant/Permittee.
If this box is checked, a letter of authorization from the Applicant/Permittee to the Contact Person is required.

Name: _____
Company: _____
Address: _____
City: _____ State: _____ ZIP: _____
Email: _____
Phone: _____

CARRIER BENEFITING FROM PROPOSED FACILITY

What wireless carrier will benefit as a result of the facility proposed in this application?

AT&T Sprint
 T-Mobile Verizon

APPLICANT ID

Provide the site name associated with this application. This may also be referred to as a node ID or site ID.

BATCH ID

Check this box if you are submitting this application as part of a batch submittal.

ADDITIONAL INFORMATION

The Applicant/ Permittee must have the appropriate legal authority to deploy personal wireless service facilities in the public right-of-way.

Batch ID to be assigned by City staff.

This application is to (check all that apply):

- Collocate new transmission equipment
- Remove transmission equipment
- Replace transmission equipment

If NONE of the above are checked, **STOP**. This application does not constitute an eligible facilities request. Submit a Wireless Facility Permit Application instead.

Substantial change assessment (check all that apply):

- This application will increase the height of the structure (tower/base station) by more than 10% or more than ten feet, whichever is greater
- This application involves adding an appurtenance to the body of the structure (tower/base station) that would protrude from the edge of the structure by more than six feet
- This application involves installation of any new equipment cabinets on the ground where there are no pre-existing ground cabinets associated with the structure (tower/base station)
- This application involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the structure (tower/base station)
- This application entails any excavation or deployment outside the current site
- This application would defeat the concealment elements of the eligible support structure
- This application does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, provided however that this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified in 47 CFR 1.6100(b)(7)(i) through (iv).

If ANY of the above are checked, **STOP**. This application constitutes a substantial change. Submit a Wireless Facility Permit Application instead.

ADDITIONAL INFORMATION

Terms used in this section shall have the same meanings as they are defined in 47 CFR 1.6100.

One (1) copy of the following documents are required as part of this application:

1. All permits, plans, and other documents that have been previously issued or approved by the City for the wireless facility that is proposed to be modified.
2. This application, completed and signed
3. Plan check fee
4. Construction documents (full size)
5. Photosimulations from a minimum of two (2) angles
6. "Appendix A" form from "A Local Government Official's Guide to Transmitting Antenna RF Emission Safety: Rules, Procedures, and Practical Guidance" available from the following website: http://wireless.fcc.gov/siting/FCC_LSGAC_RF_Guide.pdf
7. Radio frequency electromagnetic energy report
8. Documentation of Applicant/Permittee's legal right to enter the right-of-way for the purposes for which the application is filed (if not on file with City)

ADDITIONAL INFORMATION

The City cannot accept applications that do not include all required documents.

Ensure that documents conform to the requirements set in the [Public Right-of-Way Personal Wireless Service Facility Standards and Regulations \(Standards\)](#).

INSTALLATION MEDIUM

What is the installation medium of the proposed facility? (Check only one.)

Medium

Additional Documentation Required

- | | |
|---|---|
| <input type="checkbox"/> City streetlight | Structural calculation of streetlight, foundation |
| <input type="checkbox"/> Traffic signal | None |
| <input type="checkbox"/> JPA pole | None |
| <input type="checkbox"/> Strand mount | None |
| <input type="checkbox"/> SCE streetlight (see Note below) | None |

Installations on City streetlights require additional documentation. Consult the table to the left for additional documentation requirements. Ensure that documents conform to the requirements set in the [Standards](#).

OTHER INFORMATION

Check the box next to any of the below conditions that apply to this application.

Condition

Additional Documentation Required

- | | |
|--|--|
| <input type="checkbox"/> This project requires the Applicant to file an FAA Form 7460 or other documentation under Federal Aviation Regulation Part 77.13 et seq or under the FCC rules. | Complete copies of all required FAA/FCC forms including all attachments and exhibits thereto, including without limitation FAA Form 7460 |
| <input type="checkbox"/> This project requires an Environmental Assessment/Environmental Impact Report. | Environmental Assessment/Environmental Impact Report |
| <input type="checkbox"/> This application requests an exemption to the Santa Monica Municipal Code. | All information and studies necessary for the City to evaluate an exemption request |
| <input type="checkbox"/> The proposed installation location is in the Coastal Zone. | Coastal Commission approval |

Requests for exemption from the [Santa Monica Municipal Code](#) must be made at the time of initial application.

Installations proposed in the Coastal Zone require a Coastal Development Permit or permit exemption at time of initial application.

Elect one of the following tolling period options for processing of this application below. The tolling period election may not be changed after submitting this application. Failure to elect an option will be deemed by City as election of Option A.

Option A: I elect that this application be processed pursuant to the tolling periods defined in 47 CFR section 1.6003(d)(1)-(3). I understand that by electing this option, the City will provide a maximum of one (1) initial review and one (1) resubmittal review of an application before rendering a determination on the application.

Option B: I elect that this application be processed pursuant to the following tolling periods instead of the tolling periods defined in 47 CFR 1.6003(d)(1)-(3):

- (a) If the City notifies the applicant on or before the thirtieth (30th) day after initial submission that this application is materially incomplete, and identifies the missing documents or information, the shot clock date calculation shall restart at zero on the date on which the applicant resubmits all the documents and information identified by the City to make the application complete.
- (b) If the City receives a resubmittal of this application and notifies the applicant on or before the tenth (10th) day after said resubmittal that the application is still materially incomplete, the shot clock date calculation shall restart at zero on the date on which the applicant makes a supplemental resubmittal that includes all the documents and information identified by the City to make the application complete.
- (c) For resubmitted applications following a notice of deficiency, the tolling period shall be the number of days from:
 - (i) The day after the date when the siting authority notifies the applicant in writing that the applicant's supplemental submission was not sufficient to render the application complete and clearly and specifically identifies the missing documents or information that need to be submitted based on the City's original request under paragraph (a), until
 - (ii) The date when the applicant submits all the documents and information identified by the City to render the application complete.

Option C: I elect that this application be processed pursuant to the following tolling periods instead of the tolling periods defined in 47 CFR 1.6003(d)(1)-(3):

- (a) If the City notifies the applicant on or before the sixtieth (60th) day after initial submission that this application is materially incomplete, and identifies the missing documents or information, the shot clock date calculation shall restart at zero on the date on which the applicant resubmits all the documents and information identified by the City to make the application complete.
- (b) If the City receives a resubmittal of this application and notifies the applicant on or before the twentieth (20th) day after said resubmittal that the application is still materially incomplete, the shot clock date calculation shall restart at zero on the date on which the applicant makes a supplemental resubmittal that includes all the documents and information identified by the City to make the application complete.
- (c) For resubmitted applications following a notice of deficiency, the tolling period shall be the number of days from:
 - (i) The day after the date when the siting authority notifies the applicant in writing that the applicant's supplemental submission was not sufficient to render the application complete and clearly and specifically identifies the missing documents or information that need to be submitted based on the City's original request under paragraph (a), until
 - (ii) The date when the applicant submits all the documents and information identified by the City to render the application complete.

Please check the box to the right to indicate your tolling period selection: **Option A**
 Option B
 Option C

I hereby certify and agree that the tolling period selection above shall apply to this application.

Applicant Signature

Date

Print Name and Title

INDEMNIFICATION AND CERTIFICATION

For any permit granted as a result of this application, the applicant shall defend, indemnify, protect and hold harmless City, its elected and appointed council members, boards, commissions, officers, officials, agents, consultants, employees, and volunteers from and against any and all claims, actions, or proceedings arising out of the grant of the permit or the installation, use, or removal of the personal wireless service facility. Such indemnification shall include damages of any type, judgments, settlements, penalties, fines, defensive costs or expenses, including, but not limited to, interest, attorneys' fees and expert witness fees, or liability of any kind related to or arising from such claim, action, or proceeding. The City shall promptly notify the permittee of any claim, action, or proceeding. Nothing contained herein shall prohibit City from participating in a defense of any claim, action or proceeding. The City shall have the option of coordinating the defense, including, but not limited to, choosing counsel at permittee's expense.

I declare under penalty of perjury (under the laws of the United States of America) that the information disclosed in this application is true and correct.

Applicant Signature

Date

Print Name and Title

I understand that this application will be processed in accordance with FCC shot clocks. I further acknowledge and understand that (initial):

- _____ Failure of the applicant to respond to a City request for information within 60 days of said request will result in the application being closed without prejudice.
- _____ The applicant is required to provide the City written notice of the expiration of any timeframe for review, which the applicant shall ensure is received by the City (e.g., via United States Postal Service Express Mail) no earlier than thirty (30) nor later than twenty (20) days prior to expiration of the shot clock.